



ALLEN COUNTY, INDIANA BUILDING DEPARTMENT

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JOHN E. CAYWOOD, Building Commissioner

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Building Department Operation During State Order

The Allen County Building Department will be operational during Governor Holcomb's Order effective 3/25/2020 and lasting until 4/7/2020. There will be some minor changes in business during this time. The lobby will remain closed and office staff will work remotely. Instead of calling, please go to <https://www.allencounty.us/building-department> and refer to the COVID-19 contact links for any questions during this period. The website will give direct contacts for staff members who can address questions for permitting, inspections, coo's & licensing. All contractors must use the online system for both permitting and inspections. <https://citizenaccess.acfw.net/CitizenAccess/Login.aspx> The smartphone app is available for requesting inspections. The app can be downloaded from your providers App Store by searching "Allen County Inspection Request"

Because construction related activity is listed as essential in the order from the Governor, inspectors are out in the field as well. Communication through e-mail and office phone with all inspectors is preferred. (Office phone sends voicemail to inspector via e-mail) Inspectors have the discretion to accept photographic documentation for some inspections. This is especially encouraged at occupied homes and businesses where social distancing may be difficult. Please watch our website for any changes and follow us on Facebook as well.

Stay Safe,

John E. Caywood
Allen County Building Commissioner

