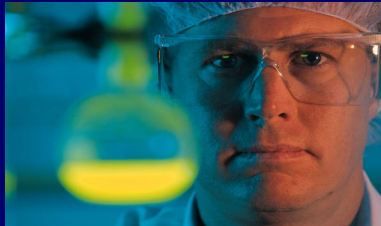




Fort Wayne-Alan County Department of Health

Divisions and Programs 2005

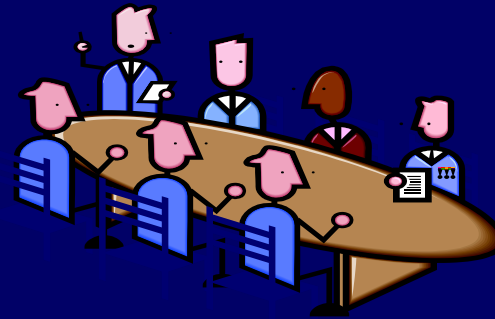




Mission Statement

To promote and monitor a healthy community by providing effective public health services and working toward a hazard free environment

Board of Health



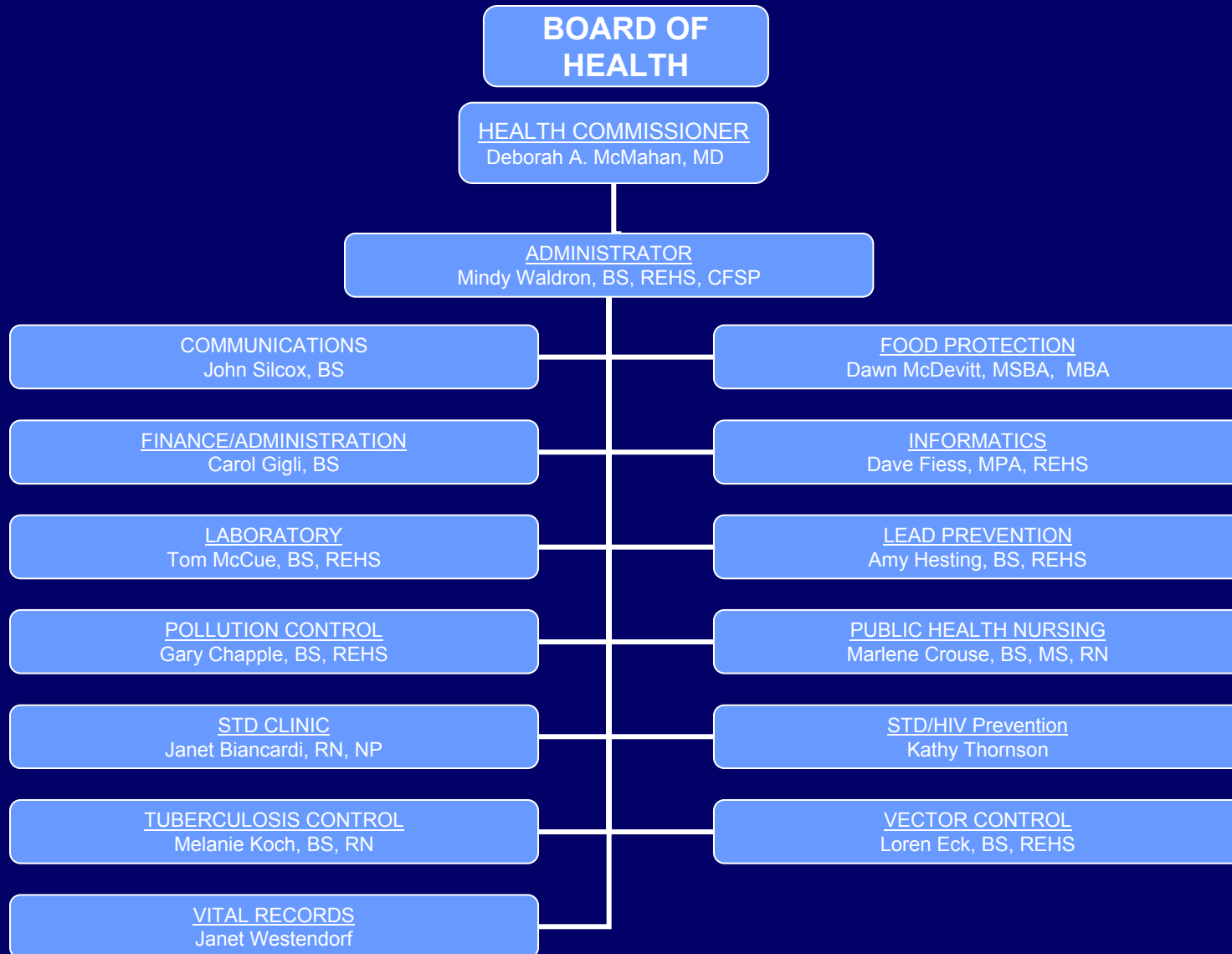
The Fort Wayne-Allen County Board of Health is appointed by elected officials in order to represent the needs of the community.

The Mayor of Fort Wayne appoints three (3) members, while the Board of Commissioners of Allen County appoints four (4) members.

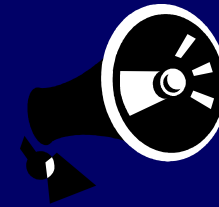
Members of the Board for 2005

- Gregory Schmitt, MD (President)
- Richard Magley (Vice President)
- Terri Farr, RN
- Anna Lambertson, MD
- Janet Paunwar
- Jay Patel, MD
- Joseph Steensma, CIH, MPH

Organizational Structure



Communications Division



Responsible for:

- Drafting, coordinating and issuing all Departmental press releases.
- Publishing the Annual Report, and coordinating and conducting all media-related events.
- The Health Insurance Portability and Accountability Act (HIPAA) Compliance Officer, who assures compliance with all applicable laws regarding the release of public and medical information.
- Assisting in the development of the Department's website and acting as the back-up webmaster.

Informatics Division



Responsible for:

- Developing and maintaining surveillance and information systems relevant to public health for the entire Department of Health.
- Acts as the Department's I/T Director and assists with technological needs and policies.
- Maintaining the Department's website, with assistance from Communications Division. www.fw-ac-deptofhealth.com
- Utilizing the Geographic Information System (GIS) to create maps and analyze data for other Department divisions.

Finance Division



Responsible for:

- Overseeing all expenditures, disbursements and receipts for the Department of Health which includes grants and donation funds. Budgets falling under the Department of Health include Vector Control, Tuberculosis Outpatient Clinic, Local Health Maintenance Fund, Tobacco Settlement Funds plus numerous other grants.
- Make sure that guidelines for expenditures, set forth by the Allen County Council, Board of Commissioners and the Indiana State Department of Health (ISDH) are followed.
- Keeping all personnel, payroll, and attendance records. The Department of Health has nearly 70 employees.

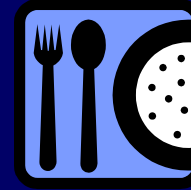
Childhood Lead Poisoning Prevention



Responsible for:

- Providing program management, case management and environmental services to children with blood lead levels above 15 $\mu\text{g}/\text{dL}$.
- Working with Adult Protective Services and Child Protective Services to investigate cases of adult and child endangerment.

Food Protection Division

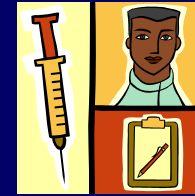


Responsible for:

- Licensure and inspection of all annual, mobile, and temporary food retail establishments.
- Investigating food-related consumer complaints.
- Responding to all vehicle accidents involving food.
- Reviewing architectural plans for establishments under construction or those engaged in remodeling projects.
- Regulating Tattoo & Body Piercing establishments.



HIV/STD Prevention and STD Clinic



Responsible for:

- Intervening in the spread of HIV and other sexually transmitted diseases (STDs) and reducing the complications of these diseases .



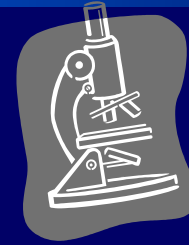
Prevention activities include:

- Contact tracing
- Screening
- Providing education in a timely manner

Intervention systems include:

- Surveillance
- Case detection through screening
- Treatment of known cases
- Case follow-up
- Education

Department of Health Laboratory

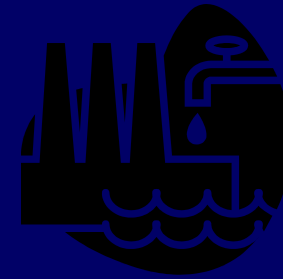


Responsible for:

- Conducting water samples (pool and septic), and cultural and serological analyses.
- Providing services to other Divisions such as performing mosquito assays for Vector Control, product complaint determinations for Food Protection, and blood lead assays for Childhood Lead Poisoning Prevention Program.



Pollution Control Division



Responsible for:

- Design, review, inspection, and complaint investigation of on-site sewage disposal systems.
- Administration and operation of the public swimming pool program.
- Coordinating emergency preparedness activities with other divisions and agencies.
- Environmental protection services such as investigation of underground storage tanks, hazardous materials spills, and outdoor air quality.

Highlights for 2004:

- **Continued the Allen County Water Quality Improvement Initiative.**
- **Began implementation of the onsite sewage disposal surface discharge system permit program.**
- **Continued mapping onsite sewage disposal systems with Global Positioning System equipment.**

Public Health Nursing

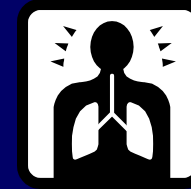


Responsible for:

- Childhood lead screening and case management.
- Communicable disease investigation.
- Refugee health screenings.
- Adult and childhood immunization clinic.
- Coordinating the Community Infectious Disease Network of Allen County (CIDNAC)

The Division continues to support the emergency preparedness of the Department of Health. The Division maintains community involvement with organizations such as First Steps, Step Ahead, Refugee Community Care Services, and the Suicide Prevention Council. The Division is a clinical site for nursing students from Indiana University Purdue University, University of Saint Francis, Indiana Wesleyan University, and Ball State University.

Tuberculosis Control



Responsible for:

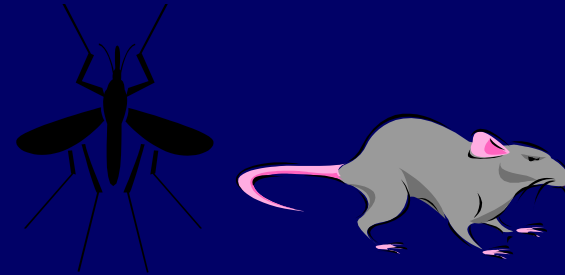
Evaluating and treating cases of active tuberculosis (TB) disease, their contacts, and individuals with latent TB infection (LTBI)

Services include:

- Tuberculin skin testing (TST)
- Chest x-ray referrals
- Directly observed therapy (DOT)
- Satellite phlebotomy
- Nurse case management, and medical evaluation and follow up by physicians.



Vector Control



Responsible for:

- Mosquito surveillance of arboviral diseases and controlling Norway rats on residential properties.
- Collecting and testing adult mosquitoes for both West Nile virus and St. Louis Encephalitis virus.
- Collecting larval specimens from standing water and applying chemical to control larvae.
- Nighttime spraying to eliminate adult mosquitoes when mosquito tests are positive for the virus(es).
- Carrying out site assessments of residential properties for signs of rodent infestation.
- Conducting investigations involving flea, tick and roach infestation; human exposure to rabies from animal bites; and discarded refrigerators with doors attached.

Vital Records Division



Responsible for:

- Filing all records of birth and death that occur in Allen County as well as the issuance of all certified birth and death certificates.
- Preparing and filing Paternity Affidavits and Paternity Affidavits Upon Marriage and coordinating the receipt of adoption records and court orders for birth record changes.
- Communicating with personnel from numerous governmental and social agencies requesting and/or providing birth and death verification and related information.

Newly-enacted federal regulations will have a large impact on the Vital Records Division by requiring tighter identification controls on who may obtain a certified copy of a document. Minimum standards for birth certificates were mandated in the bill, all of which have been met by The Division.