



**COURT ORDER**  
Title Application Checklist

If you are unable to establish ownership through any one of the available BMV title application processes, you must obtain a court order. Once you have received the court order, you may apply for a certificate of title through the BMV.

Applications for a certificate of title for a vehicle or watercraft using the court order process are processed by the BMV Central Office. Prior to submitting each application, verify that all required information is included. Contact (888) 692-6841 with any questions.

When submitting paperwork, include the following:

- Application for Certificate of Title for a Vehicle – State Form 205 or Application for a Certificate of Watercraft Title – State Form 38529
- Court Order. The order must establish ownership, provide the VIN, direct the BMV to issue a certificate of title to the owner, and contain the signature of the judge and court seal or stamp, and the address of person(s) who is entitled to ownership of the vehicle. The order must be error free. Erasures or altered orders will not be accepted.
- Physical Inspection of a Vehicle or Watercraft – State Form 39530 completed by law enforcement or an employee of a BMV license branch. If the VIN/HIN on the inspection does not match the VIN/HIN on the court order, a corrected court order will be required before the transaction can be processed.
- Odometer Disclosure Statement – State Form 43230. May be completed by the court appointed owner. All trailers and motor vehicles weighing over 16,000 pounds are exempt.
- Mobile Home Permit – State Form 7878 (if a manufactured home). Must be completed by the County Treasurer.
- One proof of address. A driver's license or identification card may be accepted as proof if the address on the credential is correct. If the address is not correct, any document from the approved BMV documentation list that is dated within the last 60 days may be used as proof. To view the approved documentation list, click on the link provided or visit myBMV.com
- Collection of Payment Information- State Form 56163. Submit payment for the following vehicle or watercraft (as applicable) title application fees and taxes. Payable by MasterCard or Visa, check, electronic check, or money order.
  - \$15 vehicle title application fee.
    - \$30 additional administrative penalty will be assessed if the title application packet is not received within 45 days after the file stamp date on the court order.
  - \$25 speed title fee. This optional fee is in addition to the \$15 title application fee. Paying the optional speed title fee ensures that the title is processed in a period of time that is substantially shorter than the normal processing period.
  - If you are transferring ownership of the vehicle or watercraft, include 7% sales tax of the dollar amount listed in the court order or on the bill of sale/purchase agreement. If you are exempt from paying sales tax, include ST108E –Certificate of Gross Retail Use Tax or Exemption – State Form 48841.
    - If no information is available to determine the purchase price, include a bill of sale or Affidavit of Missing Title Information - State Form 56620 with the purchase price listed or sales tax will assessed based on the NADA fair market value of the vehicle or watercraft.
- Vehicle color \_\_\_\_\_ (List color on line)
- Vehicle fuel type (select one):
  - Gasoline
  - Diesel
  - Hybrid
  - Electric
  - Other

For your convenience, the required forms are hyperlinked in this checklist. The forms are also available at <https://www.in.gov/bmv/titles/title-forms/>. Mail this checklist and all completed forms to:

**Indiana Bureau of Motor Vehicles  
Central Office Title Processing  
100 North Senate Avenue, Room N411  
Indianapolis, IN 46204**

If the BMV determines that sufficient credible evidence exists to substantiate the applicant's claim of ownership, a title will be issued. **If all required documents are not submitted or information is incomplete the entire application will be returned.**

**Please include this checklist with your application.**



# APPLICATION FOR CERTIFICATE OF TITLE FOR A VEHICLE

State Form 205 (R11 / 3-20)  
INDIANA BUREAU OF MOTOR VEHICLES

\*This agency is requesting disclosure of your Social Security Number / Federal Identification Number in accordance with IC 4-1-8-1; disclosure is mandatory, and this record cannot be processed without it.

To be completed by a police officer, BMV official, or BMV certified dealer signee for out-of-state titles. I hereby certify that I personally examined the following vehicle and find the identification number to be as follows.					I swear or affirm that I am authorized to perform this transaction, and I agree to indemnify and hold harmless the Indiana BMV from any and all liability arising from this transaction.				
Vehicle Identification Number 					I swear or affirm that the information that I have entered on this form is correct. I understand that making a false statement on this form may constitute the crime of perjury.				
Year	Make	Model	Type	Date (mm/dd/yyyy)	Applicant Signature: _____				
Inspector's Printed Name and Title			City		Printed Name: _____				
Inspector's Signature		Badge, Branch, or Dealer Plate Number			Applicant Signature: _____				
					Printed Name: _____				
					Date (mm/dd/yyyy): _____				
Transaction Number			Branch Number		Invoice Number		BMV Use Only		
Social Security Number / Federal Identification Number *			Name of Applicant			BMV Use Only			
Residence Address (number and street)				City		State	ZIP Code		
Vehicle Identification Number		Vehicle Year	Vehicle Make		Vehicle Model	Vehicle Type	Odometer		
Former Title Number		Purchase Date (mm/dd/yy)	Lien (Y/N)	Speed (Y/N)	Dealer Number	BMV Use Only			
Electronic Lien and Title (ELT) identification number			Holder of First Lien, Mortgage, or Other Encumbrance / Special Mailing Address						
Mailing Address (number and street)			City		State	ZIP Code	BMV Use Only		
Electronic Lien and Title (ELT) identification number			Holder of Second Lien, Mortgage, or Other Encumbrance						
Mailing Address (number and street)			City		State	ZIP Code	BMV Use Only		
License Number			License Year		Forms Used				
Gross Retail and Use Tax Affidavit – I/We hereby certify that sales or use tax on this vehicle was paid as indicated below.									
Selling Price	Less Trade-In / Discount	Amount Subject to Tax		Amount of Tax	Dealer	Branch	Exempt	Exemption Code	
\$	\$	\$		\$					