



**Allen County / Wayne Township Assessor's Offices**  
**Residential Rental Questionnaire**



\*\*\*Single Family/Two Family - Updated 2023\*\*\*  
**\*\*\* CONFIDENTIAL INFORMATION \*\*\***

ASSESSOR'S OFFICE

WAYNE TOWNSHIP  
ASSESSOR'S OFFICE

**Owner:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_  
**Fax:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Property Classification**

Enter "Yes" under the classification that matches your property

Single Family	Duplex

**Financial Information**

**Monthly Rent (Per Unit)**

**Utilities Paid by Owner as part of lease (monthly est)**

**Collection Loss (Annual) for occupied units**

**Vacancy Rate (How many months vacant between 1/1 & 12/31?)**

**Bedroom Count (Per Unit)**

**Bathroom Count (Per Unit)**

Unit 1	Unit 2
\$	\$
\$	\$
\$	\$

**Tenant Information**

**Is this property "Rent to Own"?**

**If yes, is the tenant responsible for the real estate taxes?**

**Is this property also the owner's primary residence?**

**Is the current tenant a family member/friend?**

**Is this property a short-term (under 30 days) rental?**

Yes	No

**Additional Information From Owner:**

**Is a copy of a current lease (within the last 18 months) attached?**

**If no lease is in place, is the most recent Federal Income Tax return schedule (Sched E, Form 8825, etc) attached?**

**Are there any structural issues with this property?**

**If yes, are detailed estimates, photos, etc. attached?**

Yes	No

**Additional Information (condition, location, or any information deemed to be helpful for assessment purposes):**

Per IC 6-1.1-35-9, any information pertaining to income and expenses is constitutionally protected and will remain confidential.

**Information may be emailed to: [data@co.allen.in.us](mailto:data@co.allen.in.us) or please return by mail, fax, or in person to one of the offices below:**

**Allen County Assessor**  
 1 East Main Street  
 Rousseau Centre, Suite 415  
 Fort Wayne, IN 46802  
 Fax: (260) 449-3115  
**Questions? Please call: (260) 449-3115**  
 Or contact by e-mail to: [data@co.allen.in.us](mailto:data@co.allen.in.us)

**Wayne Township Assessor**  
 1 East Main Street  
 Rousseau Centre, Suite 405  
 Fort Wayne, IN 46802  
 Fax: (260) 449-7717  
**Questions? Please call: (260) 449-4140**

**Owner Signature & Date:** \_\_\_\_\_