

# Know Who to Ask

## A quick guide: what the Allen County Building Department does and how they can help you

When working on a project related to construction, deciding which department to call can be confusing. The Allen County Planning and Building Departments work on similar issues, but their duties are different. You will most likely work with both departments, but while the Planning Department focuses on determining if a project can be completed, the Building Department enforces how it can be completed.



The Building Department wants your home improvement project to be completed successfully and within building safety codes. Taking the time to talk with the Building Department before you start your project can help ensure you're doing it safely and avoiding expensive and time-consuming re-work.

### Allen County Building Department Responsibilities

- Conducting building inspections
- Issuing permits
- Consulting building codes
- Following up on complaints
- Dealing with house fire structure problems
- Condemning buildings
- Controlling access to condemned buildings
- Assessing damage from natural disasters (works with Planning Department)
- Working with Department of Health (with meth drugs) to control buildings
- Attending hearings on housing structure violations
- Demolitions
- Issuing inspection warrants
- Issuing contractor licenses and registration
- Maintaining test results
- Sponsoring contractors and tradesmen testing

### For More Information:



For more information or to consult with a professional about your project, contact the Allen County Building Department at 260-449-7131 or visit [www.allencounty.us](http://www.allencounty.us).