

**ALLEN COUNTY CODE TITLE 10
DEPARTMENT OF HEALTH**

**ARTICLE 1
MISCELLANEOUS FEES**

10-1 Chapter 1: Yellow Fever Vaccine

10-1-1-1 Yellow Fever Vaccine

(Repealed 10-15-10 by Ordinance # 10-15-10-13)

10-1-1-2 Hepatitis B Immunization

(Repealed 10-15-10 by Ordinance # 10-15-10-13)

10-1-1-3 Tetanus Vaccine

(Repealed 10-15-10 by Ordinance # 10-15-10-13)

10-1-1-4 Meningococcal Vaccine

(Repealed 10-15-10 by Ordinance # 10-15-10-13)

10-1-1-5 Influenza Vaccine

(Repealed 10-15-10 by Ordinance # 10-15-10-13)

10-1 Chapter 1.5: Medical Services/Test Fees

10-1-1.5-1

Pursuant to the authority granted in IC 16-20-1-27, the Allen County Department of Health hereby establishes fees for public health services as described in this Chapter.

10-1-1.5-2

All charges for medical services/tests will be assessed to clients depending on applicability as follows: (1) billed to any applicable and covered insurance plan or other reimbursement program as appropriate; (2) if no insurance or other reimbursement program is applicable or available for a service/test, and the client must pay for their services/test, they will be charged the true cost to provide the service/test including any applicable supplies; (3) at the current Federal Medicaid/Medicare or comparable reimbursement rate; or (4) another value determined to be reasonable based on the costs to provide the requested/required service/test. In no event will the fees be greater than the actual cost to provide the service/test.

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-1.5-3

The charge for duplicate Civil Surgeon Exam paperwork completion shall be ten dollars (\$10.00) per person. The charge for the compilation and printing of a person's medical chart upon request/release from any and all applicable databases under the Department's control shall be ten dollars (\$10.00) unless the total number of documents is three (3) pages or less, in which case, the charge shall be two dollars (\$2.00). The charge for certified or non-certified copies of Paternity Affidavits shall be two dollars (\$2.00).

(Added 2-2-18 by Ordinance #02-02-18-01)

10-1-2 Chapter 2: T. B. Outpatient

(Repealed 10-15-10 by Ordinance # 10-15-10-13)

10-1-3 Chapter 3: Certified Copies

The following fees set out herein shall be collected from each person obtaining certified copies of, requesting records searches of, or requesting amendments to the records of birth or death issued by the Fort Wayne-Allen County Department of Health.

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-3-1

Birth Certificates: The charge for each certified copy of a birth certificate shall be fifteen dollars (\$15.00).

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-3-2

Repealed 3-1-13 by Ordinance #03-01-13-02

10-1-3-3

Death Certificates: The charge for each certified copy of a death certificate shall be twelve dollars and seventy-five cents (\$12.75) per copy plus an additional two dollars and twenty-five cents (\$2.25) per copy pursuant to IC 16-37-1-9 for the Coroner's Continuing Education Fees for a total of fifteen dollars (\$15.00) per certificate.

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-3-4

Expedited Birth/Death Certificates: The charge for a certified copy of a birth or death certificate which is requested via expedited third party online service and which requires immediate processing and mailing shall be \$22.00 per copy.

(Amended 3-1-13 by Ordinance #03-01-13-02)

10-1-3-5

Affidavits/Documents Requesting Record Amendment(s): A Correction Affidavit is used by the local health department to process requested changes to an original record of birth and the

charge for completing this record change shall be twenty five dollars (\$25.00) plus the fee for the amended certified copy of the record as stated in 10-1-3-1.

A Court Ordered Change of Name document is a Court Decree granting a Legal Change of Name issued from any valid court in the United States. This court order is used to change the name of the person on the birth record and the charge this record change shall be fifteen dollars (\$15.00) plus the fee for the amended certified copy of the record as stated in 10-1-3-1.

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-3-6

Paternity Affidavit: The fee for the processing of a Paternity Affidavit pursuant to I.C. 16-37-2-1 to add the biological father's name to the birth record shall be twenty five dollars (\$25.00) plus the fee for the amended certified copy as stated in 10-1-3-1.

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-3-7

Paternity Affidavit Upon Marriage: The fee for the processing of a Paternity Affidavit Upon Marriage pursuant to I.C. 16-37-2-16 adding the biological father's name to a birth record of a child born out of wedlock and changing the last name of the child to that of the father shall be twenty dollars (\$20.00) plus the fee for the amended certified copy as stated in 10-1-3-1.

(Amended 2-2-18 by Ordinance #02-02-18-01)

10-1-3-8

No Charge: Pursuant to I.C. 16-20-1-27, there is no charge for furnishing a certificate of birth, death, or stillborn registration to a person or to a member of the family of a person who needs the certificate for one (1) of the following purposes:

- (1) To establish the person's age or the dependency of a member of the person's family in connection with:
 - (A) the person's service in the armed forces of the United States; or
 - (B) a death pension or disability pension of a person who is serving or has served in the armed forces of the United States.
- (2) To establish or to verify the age of a child in school who desires to secure a work permit.

(Amended 1/29/03 by Ordinance #1-29-03-4)

(Amended 3-1-13 by Ordinance #03-01-13-02)

10-1-3-9

Genealogical Records Search Requests and Non-Certified Birth/Death Records Request: Requests received from persons searching for information related to their family history or related birth/death records shall be charged \$2.00 for each non-certified copy of a Birth/Death Record requested as well as a blanket search fee of \$20 for up to 5 name searches, \$35 for 6-10 name searches, and \$50 for more than 10 name searches. The search fee is non-refundable and must be paid prior to the commencement of the search for the requested records. Any certified records being requested will be charged in accordance with 10-1-3-1 and 10-1-3-3 above.

(Amended 3-1-13 by Ordinance #03-01-13-02)

10-1-4 Chapter 4: Water Sample Fee

10-1-4-1

Water sample tests will be charged for at the rate of eighteen dollars \$18.00 per test.

(Amended 1/29/03 by Ordinance #1-29-03-4)

10-1-5 Chapter 5: Phase One (“Phase 1”) Environmental Report Compilation Fee

10-1-5-1

Phase 1 Environmental Report Requests: Requests received from persons searching for or conducting environmental/on-file records searches for site development or similar purposes shall be charged twenty-five dollars (\$25.00) for each address in their request for reports. The search and report compilation fee is non-refundable and must be paid prior to the commencement of the search for the requested records unless other arrangements have been agreed upon by both parties for payment. Any general public records being reviewed and requested for copying for this purpose by any person on their own will not incur the above-mentioned search and report compilation fee, and will be charged only at the established public record copying rate set by the Board of Commissioners of the County of Allen.

(Added 12-14-18 by Ordinance #12-14-18-14)

10-1-6 Chapter 6: Place of Payment

10-1-6-1

All fees collected shall be paid to the Fort Wayne-Allen County Health Department and deposited into the Health Fund

This Ordinance shall become effective as of March 1, 2018.

(Amended 2-2-18 by Ordinance #02-02-18-01)

Ordinance originally passed 3-24-1999

Ordinance amended 2-2-2000

Ordinance amended 7-3-2001

Ordinance amended 10-15-10 by Ordinance # 10-15-10-13

Ordinance amended 3-1-13 by Ordinance #03-01-13-02

Ordinance amended 2-2-18 by Ordinance #02-02-18-01

Ordinance amended 12-14-18 by Ordinance #12-14-18-14