

**ALLEN COUNTY CODE TITLE 12  
FINANCIAL**

**ARTICLE 2  
DISHONORED CHECKS**

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**12-2-1 Chapter 1: Service Fee**

**12-2-1-1**

Any individual, person, group, or entity who delivers a check, draft or order on a credit institution for payment of money to, or to acquire money or other property from, any County office, department, or entity, which check, draft, or order is not paid or honored by the credit institution upon presentment in the usual course of business, will be responsible for and be charged a service fee equal to the financial institution service fee assessed to the applicable County office, department, agency, or division.

*(Amended 9-2-11 by Ordinance #09-02-11-10)*

**12-2-1-2**

After notice to the applicable County office that the check, draft, or order has not been paid by the credit institution, it shall be the responsibility of said County office, department, division or agency, if it desires to collect said service charge, to send a notice to either the address printed or written on the check, draft, or order or to the address given by the person in writing to the payee at the time the check, draft, or order was issued, that the check, draft, or order has not been paid by the credit institution.

**12-2-1-3**

This ordinance takes effect for all County departments and agencies on the 25<sup>th</sup> day of January, 1988.

Approved this 25<sup>th</sup> day of January, 1988 by the Board of Commissioners of Allen County, Indiana.