

**ALLEN COUNTY CODE TITLE 13  
INFORMATION SYSTEMS MANAGEMENT**

**ARTICLE 1  
DATA AND INFORMATION PROCESSING  
DEPARTMENT**

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**13-1-1 Chapter 1: Central Information Technology  
Department**

The Board of Commissioners hereby establishes a central information technology department for the purpose of obtaining, processing and preserving information relating to all information, records and communications used in and by local government, or for the purpose of recommending to the Board of Commissioners the hiring of a private company to perform outsourced technical support and services with the department having as its function the management, planning, and objectives for said company.

**13-1-2 Chapter 2: Data Board**

**13-1-2-1**

The central data and information processing department herein provided for shall be under the control of the Board of Commissioners. A joint City-County Data Board will provide strategic prioritization for the department per Memorandum Of Understanding Between The County Of Allen And The City Of Fort Wayne Creating A Joint Data Board.

**13-1-2-2**

Repealed.

**13-1-2-3**

Repealed.

**13-1-2-4**

Repealed.

**13-1-2-5**

Repealed.

### **13-1-2-6**

Repealed.

### **13-1-2-7**

No County office or department shall purchase, lease, operate or contract for the use of any microfilm, voice or data transmission system, hardware, software, or other information processing, storage or retrieval equipment without the prior approval of the Board of Commissioners and/or Department of Information Technology.

## **13-1-3 Chapter 3: Director and Employees**

### **13-1-3-1**

The Board of Commissioners shall appoint a director who will be in charge of said department. Such director shall be selected on the basis of training and experience in the information management field. The Data Board may recommend to the Department and the Board of Commissioners a company to serve as the outsourced supplier of technical support and services for the County of Allen and any other agencies, departments, or entities it may serve with data processing services, which recommendation the County Board of Commissioners may accept.

### **13-1-3-2**

The director is empowered to:

- (a) establish positions;
- (b) designate duties, responsibilities and authority of employees, establish qualifications and pre-requisites of the employees;
- (c) hire, subject to the provisions and procedures of the Allen County Government Employee Handbook, employees.

### **13-1-3-3**

The director may discharge, demote or temporarily suspend for not more than 30 days any employee of the agency for cause.

- (a) Employees aggrieved by any such action shall have grievance rights as set forth in the Allen County Government Employee Handbook.

## **13-1-4 Chapter 4: Technical Advisory Committee**

### **13-1-4-1**

Repealed

### **13-1-4-2**

Repealed

## **13-1-5 Chapter 5 Cumulative Equipment Fund**

### **13-1-5-1**

Repealed

### **13-1-5-2**

Repealed

## **13-1-6 Chapter 6: Name of Agency**

The Allen County Information Technology department shall be titled and known as the following: Allen County Department of Information Technology.

Original Ordinance Signed 11-25-92

Ordinance Revised 4-16-2010 by Ordinance #04-16-10-08