

# **ALLEN COUNTY CODE TITLE 6 BUILDING DEPARTMENT**

## **ARTICLE 7 TEMPORARY CERTIFICATE OF OCCUPANCY FOR COMMERCIAL SALES PURPOSES OR PUBLIC EVENTS**

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### **6-7-1 CHAPTER 1: THE PURPOSE**

#### **6-7-1-1**

In order to provide for the temporary occupancy of Public Buildings or Temporary Facilities for commercial purposes or public events within Allen County, Indiana and in accordance with local zoning and land use rules, a temporary certificate of occupancy shall be required for any temporary facility or structure to be used for commercial transactions or public events located in Allen County, Indiana.

### **6-7-2 CHAPTER 2: DEFINITIONS**

#### **6-7-2-1**

As used in this article: “Temporary Facility” means any facility used for commercial purposes or public events which is not a Public Building.  
“Public Building” means a structure as defined by I.C. 22-11-17-1(u).

### **6-7-3 CHAPTER 3: APPLICATION FOR TEMPORARY CERTIFICATE OF OCCUPANCY**

#### **6-7-3-1**

Application for a Temporary Certificate of Occupancy shall be submitted to the Allen County Building Department no less than thirty (30) days prior to occupancy of a tent or structure. The completed application for a temporary certificate of occupancy shall be accompanied by:

- (a) the appropriate fee as set by the Allen County Building Department Board and published in the Rules and Regulations,
- (b) a document of approval by the appropriate local governmental unit planning department.

### **6-7-4 CHAPTER 4: INSPECTIONS AND TEMPORARY CERTIFICATES**

#### **6-7-4-1**

Upon receipt of a completed application for temporary certificate of occupancy the Allen County Building Department will cause an inspection to be made within twenty-four (24) hours of receipt of the completed application.

Upon inspection of the Temporary Facility or Public Building and approval by the Allen County Building Commissioner or his designee, a Temporary Certificate of Occupancy will be issued. A Temporary Certificate of Occupancy will only be issued and valid for those operators in compliance with all state and local building and zoning ordinances and/or codes

## **6-7-5 Chapter 5: Duration of Certificate**

### **6-7-5-1**

The Temporary Certificate of Occupancy is valid for: A. Thirty (30) days for Public Buildings; or  
B. Fourteen (14) days for Temporary Facility.

## **6-7-6 Chapter 6: Penalties**

### **6-7-6-1**

Any violation of any provision of this ordinance will be subject to fines of not less than one (\$1.00) dollar and not more than Five Hundred (\$500.00) Dollars. Each day of such violation of such provision of this ordinance shall constitute a separate offense.

**Original Ordinance passed January 12, 2007 by Ordinance #1-12-07-01**

Ordinance Amended August 4, 2017

Ordinance Amended October 27, 2017