



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Citizens Square Suite 410 · 200 East Berry Street · Fort Wayne, IN 46802

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RICHARD E. BECK THERESE M. BROWN F. NELSON PETERS

MINUTES

Commissioners' Legislative Session
10:00 AM Friday, February 8, 2019
Council Chambers Courtroom – Citizens Square

Commissioners Present: Therese Brown and Richard Beck
Commissioners Absent: Nelson Peters

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishering	County Attorney
	Lori Mayers	Homeland Security
	Dawn Rose	Purchasing
	Bill Hartman	Highway Dept.

Commissioner Brown called the meeting to order at 10:02 AM. Commissioner Brown led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Consider approval of the minutes of February 1, 2019.** Commissioner Beck made a motion to approve minutes of February 1, 2019. Commissioner Brown seconded the motion. Motion carried 2-0.
- 2. Public hearing on the proposed transfer of deed to promote an economic development project of approximately 0.5 acres of real estate adjacent to Diebold Road for the sum of \$11,301.62.** Commissioner Beck made a motion to open a public hearing. Commissioner Brown seconded the motion. Motion carried 2-0. No one spoke for or against the proposed transfer of deed. Commissioner Beck made a motion to close the public hearing. Commissioner Brown seconded the motion. Motion carried 2-0. Chris Cloud, Chief of Staff, explained that this was the small parcel bought from a developer when we did the roundabout on Diebold Road. The developer now needs that small strip back to accommodate a project he is now doing trying to sell one of the out-lots. This is the sum given for the land so we are just making ourselves even from what was done a few years back. Commissioner Beck made a motion to approve the transfer of deed to promote an economic development project of approximately 0.5 acres of real estate adjacent to Diebold Road for the sum of \$11,301.62. Commissioner Brown seconded the motion. Motion carried 2-0.
- 3. Consider approval of emergency management performance grant agreement between the Board of Commissioners and Indiana Department of Homeland Security for salary reimbursement.** Lori Mayers, Allen County Homeland Security, presented this item. She stated this is the standard sub-grant agreement for the Homeland Security personnel reimbursements for 2018. It's a federal grant and the total reimbursement is \$98,690.50 which is for 3 fulltime employees. Commissioner Beck made a motion to approve emergency management performance grant agreement between the Board of Commissioners and Indiana Department of Homeland Security for salary reimbursement. Commissioner Brown seconded the motion. Motion carried 2-0.
- 4. Consider approval of agreement between the Board of Commissioners and Lassus Brothers Oil, Inc for fixed cost fuel purchases for 2019.** Dawn Rose, Purchasing Director, she stated the requirements for this year's contract is pretty much the same. We are committed to purchasing 12,500 gallons a month at this fixed cost. Anything in addition to that we pay the OPIS plus taxes and fees. It's pretty routine

compared to what we have had in the past. Commissioner Beck made a motion to approve agreement between the Board of Commissioners and Lassus Brothers Oil, Inc for fixed cost fuel purchases for 2019. Commissioner Brown seconded the motion. Motion carried 2-0.

5. **Consider approval of Amendment # 1 between the Board of Commissioners and A & Z Engineering for additional Preliminary Engineering Services for Dunton Rd from Hathaway Rd to Gump Rd, Project # 1300117; in the amount of \$15,500.00.** Bill Hartman, Highway Director, stated that two things happened since we made the original scope for this project. The functional classification for this road was raised to an urban minor collector and then in the 2040 Transportation Plan, the sidewalk plan shows to request sidewalks being constructed on both sides due to the urbanization of this area. We would like to increase the contract to take those design considerations. Commissioner Beck made a motion to approve Amendment # 1 between the Board of Commissioners and A & Z Engineering for additional Preliminary Engineering Services for Dunton Rd from Hathaway Rd to Gump Rd, Project # 1300117; in the amount of \$15,500.00. Commissioner Brown seconded the motion. Motion carried 2-0.
6. **Consider approval of addition to the Allen County Code Title 12 (Financial) – Article 233 (Community Corrections State Grant Fund).** Chris Cloud, Chief of Staff, stated the State is asking all counties with Community Correction programs to have a second grant fund on the books so that when they do their annual grants they go to alternating funds so that if there is money leftover in the year it can be more easily audited by the State. The oddity is that we never have a problem spending our State money. We never have money leftover at the end of our fiscal year but this is a State requirement. Commissioner Beck made a motion to addition to the Allen County Code Title 12 (Financial) – Article 233 (Community Corrections State Grant Fund). Commissioner Brown seconded the motion. Motion carried 2-0.
7. **Consider approval of Change Orders #5 and #12 on the Allen County Work Release Project. Cost - \$7,014.95 (increase).** Chris Cloud, Chief of Staff, stated change order #5 consists of two things – an additional 6 electrical outlets and three additional data outlets are needed and this is the cost for the receptacles, conduit, cabling, etc. They also needed to change out breakers in the panel due to some equipment we had to replace. For change order #12, a previous change order replaced the water heater for the building, an industrial sized one, but it didn't include the insulation that is supposed to go around the water heater itself. This adds that to it. Commissioner Beck made a motion to approve Change Orders #5 and #12 on the Allen County Work Release Project. Cost - \$7,014.95 (increase). Commissioner Brown seconded the motion. Motion carried 2-0.
8. **Consider approval of claims for payment.** Commissioner Beck made a motion to approve the claims as submitted in the amount of \$768,023.46. Commissioner Brown seconded the motion. Motion carried 2-0.
9. **Other Business**
10. **Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of February 8, 2019.** Commissioner Beck made a motion to approve the waiving of the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of February 8, 2019. Commissioner Brown seconded the motion. Motion carried 2-0.
11. **Comments from the Public**
12. **Motion to Adjourn.** Meeting adjourned at 10:17 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.