



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Citizens Square Suite 410 · 200 East Berry Street · Fort Wayne, IN 46802

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RICHARD E. BECK THERESE M. BROWN F. NELSON PETERS

MINUTES

**Commissioners' Legislative Session
10:00 AM Friday, April 19, 2019
Council Chambers Courtroom – Citizens Square**

Commissioners Present: Nelson Peters and Therese Brown
Commissioners Absent: Rich Beck

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishering	County Attorney
	Pat Fahey	DPS
	Sara Jones	DPS
	Tom Fox	ACDEM
	Bill Hartman	Highway Director
	Charity Murphy	HR Director
	John Guingrich	Disability Council
	Jeff Scherer	Disability Council

Commissioner Peters called the meeting to order at 10:03 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Consider approval of the minutes of April 12, 2019.** Commissioner Brown made a motion to approve minutes of April 12, 2019. Commissioner Peters seconded the motion. Motion carried 2-0.
- 2. Consider approval of amendments to the Allen County Code Title 3 (Zoning Ordinance) to address changes to landscape standards.** Pat Fahey, DPS, presented this item. He stated this amendment is a set of amendments proposed to improve the landscape plan review and approval process. This would do that by clarifying the landscape standards language, simplifying and reducing the number of landscape codes, aligning the development and landscape residential impact standards and addressing other landscape standards issues that have been identified since 2014. Issues and questions have come up since 2014 so it was decided to review those standards and see what could be done to basically improve the landscape plan review and approval process. He explained what changes are being recommended to help clarify those standards. These amendments are proposed for both the Fort Wayne and County ordinances. The City of Fort Wayne approved the proposed amendments and the amendment effective date is proposed to be April 22, 2019. Plan Commission did recommend approval of the amendments at their March business meeting. Commissioner Brown made a motion to approve amendments to the Allen County Code Title 3 (Zoning Ordinance) to address changes to landscape standards. Commissioner Peters seconded the motion. Motion carried 2-0.
- 3. Consider approval of agreement between the Board of Commissioners and Reusser Design for website design and maintenance on behalf of Allen County Department of Environmental Management.** Tom Fox, Director of Allen County Department of Environmental Management, presented this item. He stated this is an agreement with Reusser Design to develop a new website for their department and also to host that website once it's up and running. He explained one the main functions of their department is to educate and inform the residents of Allen County about solid waste

management issues, sustainability and ways they can reduce, reuse and recycle. The website is a major tool in doing that. When they became a county department they just tweaked the existing Solid Waste Management District website to make it work for the past year. As they have increased activity and developed new programs and raised their visibility they have had more and more traffic on their website. He stated they think it is necessary to make it more user friendly and put more information on there and do a complete redo of the website. They contacted 5 potential vendors or contractors and received 3 proposals back. They found the one from Reusser to be most responsive. They have a good reputation. The total for the project would be \$27,500 and \$25 per month to host the website with a \$250 set up fee. The proposal includes training for the staff so they can make changes without contacting the contractor and being charged. The projected timetable for it to launch is mid-August. The proposal was reviewed by the county IT director and county attorney. Commissioner Brown made a motion to approve agreement between the Board of Commissioners and Reusser Design for website design and maintenance on behalf of Allen County Department of Environmental Management. Commissioner Peters seconded the motion. Motion carried 2-0.

4. **Consider approval of extension of agreement between the Board of Commissioners and Three Rivers Barricade & Equipment Company, Inc. for Bid Ref # 09-12 to furnish and install traffic pavement markings on various roads throughout Allen County, Indiana for 2019, Project # 0002719; in the amount of \$263,992.84.** Bill Hartman, Highway Director, stated this actually extends the price of \$6.2 cents per linear foot for striping from the year 2012. Commissioner Brown made a motion to approve the extension of agreement between the Board of Commissioners and Three Rivers Barricade & Equipment Company, Inc. for Bid Ref # 09-12 to furnish and install traffic pavement markings on various roads throughout Allen County, Indiana for 2019, Project # 0002719; in the amount of \$263,992.84. Commissioner Peters seconded the motion. Motion carried 2-0.
5. **Consider approval of Sign Request for “Stop” sign in Morgan Creek subdivision:**
 - a. **Lava Falls Crossing at Stone Canyon Passage**
 - b. **Painted Desert Run at Stone Canyon Passage**

Bill Hartman, Highway Director, stated traffic is increasing due to the housing build-out in the subdivision and the traffic engineer feels it's time for more traffic control. Commissioner Brown made a motion to approve Sign Request for “Stop” sign in Morgan Creek subdivision. Commissioner Peters seconded the motion. Motion carried 2-0.

6. **Consider approval of Sign Request for “No Parking” on Butler Rd from End of Cul-de-sac to 650’ East of Cul-de-sac.** Bill Hartman, Highway Director, stated we have on street parking here on a constant basis that is creating conflicts with emergency vehicle access on this street. Commissioner Brown made a motion to approve Sign Request for “No Parking” on Butler Rd from End of Cul-de-sac to 650’ East of Cul-de-sac. Commissioner Peters seconded the motion. Motion carried 2-0.
7. **Update from the City-County Joint Disability Advisory Council.** Charity Murphy, HR Director, ADA Coordinator and ex-officio member of the City-County Joint Disability Advisory Council introduced John Guingrich who is the Chair of the Committee who gave the update.
8. **Consider approval of claims for payment.** Commissioner Brown made a motion to approve the claims as submitted in the amount of \$2,147,954.32. Commissioner Peters seconded the motion. Motion carried 2-0.
9. **Other Business**
10. **Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 19, 2019.** Commissioner Brown made a motion to approve the waiving of the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 19, 2019. Commissioner Peters seconded the motion. Motion carried 2-0.

11. Comments from the Public

12. Motion to Adjourn. Meeting adjourned at 10:31 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.