



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Citizens Square Suite 410 · 200 East Berry Street · Fort Wayne, IN 46802
Phone: 260.449.7555 FAX: 260.449.7568

RICHARD E. BECK THERESE M. BROWN F. NELSON PETERS

MINUTES

Commissioners' Legislative Session
10:00 AM Friday, August 16, 2019
Council Chambers Courtroom – Citizens Square

Commissioners Present: Nelson Peters and Rich Beck
Commissioners Absent: Therese Brown

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishering	County Attorney
	Bill Hartman	Highway Director
	Josh Goodman	RQAW
	Rosa S Rodriguez	Journal Gazette

Commissioner Peters called the meeting to order at 10:05 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Consider approval of the minutes of August 9, 2019.** Commissioner Beck made a motion to approve minutes of August 9, 2019. Commissioner Peters seconded the motion. Motion carried 2-0.
- 2. Consider approval of Change Order # 6 for Ryan/Bruick Rd, INDOT Contract # R-37320, Allen County Project # 1300313; in the amount of \$0.00.** Bill Hartman, Highway Director, stated that when this project was bid there was a requirement for an asphalt test strip to be performed before any of the asphalt when down. That specification got changed during the construction and we felt that it was not necessary. The asphalt would be significantly tested in place without this test strip so we chose to have this dropped out of the contract. Commissioner Beck made a motion to approve Change Order # 6 for Ryan/Bruick Rd, INDOT Contract # R-37320, Allen County Project # 1300313; in the amount of \$0.00. Commissioner Peters seconded the motion. Motion carried 2-0.
- 3. Consider approval for Change Order # 1 and Final for Hickory Valley Drive Street Replacement and Drainage Reconstruction, Project # 1200118; in the amount of \$16,220.94 increase.** Bill Hartman, Highway Director, stated that upon removing the failed concrete pavement; existing unsuitable subgrade material was encountered on Hickory Valley Drive at Notestine Rd to the south. That is what let to about \$9,000 of the increase. We also added some inlets for better drainage in the future which added about another \$8,000 to the contract. This is about a 3.68% increase in the overall contract. Commissioner Beck made a motion to approve Change Order # 1 and Final for Hickory Valley Drive Street Replacement and Drainage Reconstruction, Project # 1200118; in the amount of \$16,220.94 increase. Commissioner Peters seconded the motion. Motion carried 2-0.
- 4. Consider approval of Project Acceptance for Hickory Valley Drive Street Replacement and Drainage Reconstruction, Project # 1200118, for the Final Contract amount of \$457,360.94.** Commissioner Beck made a motion to approve Project Acceptance for Hickory Valley Drive Street Replacement and Drainage Reconstruction, Project # 1200118, for the Final Contract amount of \$457,360.94. Commissioner Peters seconded the motion. Motion carried 2-0.

- 5. Consider approval of master subscription agreement between the Board of Commissioners and Granicus for agenda management software.** Chris Cloud, Chief of Staff, stated that this is a way for us to put our agenda process online. Currently, all of our agenda is created through emails sent to him and it can be cumbersome at times. He stated that if he is not in the office and he reads something on his phone and it gets marked as read, there is an opportunity there for something to fall through the cracks. This would eliminate that from happening by making all of it electronic and route to the appropriate people. He stated there are many times when we send contracts to our attorney for review and back to himself and then back to the department and then back to the attorney. This would help out smooth out some of the communication workflow on items submitted for the legislative agenda. It would also allow us to have a little more ease of putting these things on our website for review prior to our meetings taking place. This would improve the process we do currently. This is a 3 year agreement and is a subscription service and is web based. The first year is \$6,500 and then similar to pretty much all of our other IT maintenance contracts there is a 7% increase every year on the contract. Between 5% and 10% is standard for our maintenance agreements. Commissioner Beck made a motion to approve the master subscription agreement between the Board of Commissioners and Granicus for agenda management software. Commissioner Peters seconded the motion. Motion carried 2-0.
- 6. Consider approval of claims for payment.** Commissioner Beck made a motion to approve the claims as submitted in the amount of \$3,678,148.99. Commissioner Peters seconded the motion. Motion carried 2-0.
- 7. Other Business:**
- 8. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of August 16, 2019.** Commissioner Beck made a motion to approve the waiving of the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of August 16, 2019. Commissioner Peters seconded the motion. Motion carried 2-0.
- 9. Comments from the Public**
- 10. Motion to Adjourn.** Meeting adjourned at 10:15 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.