



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Citizens Square Suite 410 • 200 East Berry Street • Fort Wayne, IN 46802

Phone: 260.449.7555 FAX: 260.449.7568

RICHARD E. BECK THERESE M. BROWN F. NELSON PETERS

MINUTES

Commissioners' Legislative Session
10:00 AM Friday, November 15, 2019
Council Chambers Courtroom – Citizens Square

Commissioners Present: Nelson Peters, Therese Brown

Commissioner Absent: Richard Beck

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishering	Commissioners Office
	Bill Hartman	Highway Director
	Amanda Lawrence	SJCA Engineers

Commissioner Peters called the meeting to order at 10:05 AM and led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Consider approval of the minutes of November 8, 2019:** The minutes of the November 8 meeting were approved with a 2-0 vote following a motion by Commissioner Brown, seconded by Commissioner Peters.
- 2. Consider approval for Bid Award for Bid Ref # 27-19 for Community Crossing Grant 2019, for HMA Resurfacing Package # CC3; to the lowest bidder.** Allen County Highway Director Bill Hartman was present to discuss the Community Crossing Grant Project which garnered three bids with E&B Paving Inc. submitting the lowest at \$721,697. Hartman noted that \$138,670.80 of the project would be paid out of remaining funds from the \$1 Million Community Crossings state grant. The other bids submitted were Brooks Construction Comp Inc. at \$758,126 and Wayne Asphalt and Construction Co. at \$892,319. Commissioner Brown made a motion to award Bid 27-19 to E&B Paving and was seconded by Commissioner Peters. The motion carried with a 2-0 vote.
 - a. Bluffton Rd – I-469 to Ferguson Rd, Proj #. CC07519**
 - b. Lafayette Center Rd by GM, Proj. # 0703319**
 - c. Winters Rd – Bluffton Rd to 1000' West, Proj. # 0703419**
- 3. Consider approval of Change Order # 8 for Ryan/Bruick Rd Corridor from Dawkins Rd to US 24, Project # 1300313; in the amount of \$21,574.45 (increase).** Allen County Highway Director Bill Hartman recommended that due to problems with subgrade, there needed to be an upgrade to Portland cement for the Dawkins Rd. project, justifying the increase. Commissioner Brown made a motion of approval and was seconded by Commissioner Peters. The motion passed with a 2-0 vote.
- 4. Consider approval of Traffic Calming Policy:** Highway Director Bill Hartman explained that the department receives many requests from housing subdivisions for additional stop signs, speed limit adjustments, restricted parking areas, and changes in street directions. The proposed policy would

provide procedural guidelines in which these requests could be applied, with a minimum of 1,000 vehicles per day before any additional traffic control devices would be considered. These guidelines are consistent with Fort Wayne city restrictions, it was noted. Commissioner Brown made a motion for approval, was seconded by Commissioner Peters, and the motion passed with a 2-0 vote.

5. **Consider approval of resolution for increase in Bond for New Street Acceptance from \$3.00 a lineal foot to \$10.00 a lineal foot.** Highway Director Bill Hartman explained that the Allen County Highway System has a maintenance bond based on repairing streets at a price of \$3 per lineal foot, which has been in place for decades. He recommended revising the resolution to \$10 per lineal foot, with further study on the price to be undertaken. Commissioner Brown made a motion to approve the proposed resolution with further study to take place, and was seconded by Commissioner Peters. The motion passed with a 2-0 vote.
6. **Consider approval of Warranty Deed for Auburn Rd Culvert over Belot Drain, Project #05-360.** Highway Department Director Bill Hartman explained that a warranty deed granting right of way so that culvert repair work could be done on Auburn Road, one-quarter mile north of Union Chapel Road, had been obtained from Phillip and Lisa Roser. The deed was approved with a 2-0 vote after a motion by Commissioner Brown, seconded by Commissioner Peters.
 - a. **Parcel 2 – Roser**
7. **Consider approval of Change Order #4 for Washington Center Rd Bridge #95 over Spy Run Creek, Project #0100113; in the amount of \$21,957.60 (decrease).** The decrease for the Washington Center Rd Bridge project was approved with a 2-0 vote following a motion by Commissioner Brown, who was seconded by Commissioner Peters.
8. **Consider approval of Bid Award for Bid Ref #24-19 for Traffic Control-Signs-Supplies for the year 2020.** An annual bid award for various highway department supplies was presented by Director Bill Hartman. He noted the Osburn Signs bid for aluminum blanks for \$20,000 was down 14 percent over last year; the Stello Products bid for roll goods and sign faces for \$35,000 was down 30 percent; and the Vulcan bid for U-channel and square posts for \$35,000 was down 4 percent. The bids were all approved following a motion by Commissioner Brown, seconded by Commissioner Peters, and a 2-0 vote.
9. **Consider approval of Agreement between the Board of Commissioners and Beam, Longest and Neff, Inc. for a study for Slusher Rd Bridge # 141 over Edgerton-Carson Drain, Project # 0100419; in the amount of \$5,000.00.** Highway Director Bill Hartman explained that five bridges have been targeted for replacement in 2020 and this is the last to be studied for the federal grant project. Commissioner Brown made a motion approving the agreement and was seconded by Commissioner Peters. The motion passed with a 2-0 vote.
10. **Consider approval of Vacation Bank request on behalf of the Allen County Highway Department.** Chief of Staff Chris Cloud presented a request to use Vacation Bank days according to the employee handbook from an Allen County Highway Department employee. The request was approved following a motion by Commissioner Brown, seconded by Commissioner Peters, and a 2-0 vote.
11. **Consider approval of claims for payment:** Claims totaling \$1,190,697.29 were approved with a 2-0 vote following a motion by Commissioner Brown, seconded by Commissioner Peters.
12. **Other Business:** Highway Director Bill Hartman explained that an easement and maintenance agreement had been obtained for work near a private drive on the Coverdale Road project. This was approved following a 2-0 vote and a motion by Commissioner Brown, seconded by Commissioner Peters.

13. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of November 15, 2019. A motion to waive the 2nd reading was made by Commissioner Brown, seconded by Commissioner Peters, and passed with a 2-0 vote.

14. Comments from the Public: None.

15. Motion to Adjourn. The meeting was adjourned at 10:18 AM by Commissioner Peters.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations.

Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.