

**ALLEN COUNTY COUNCIL MEETING AGENDA
THURSDAY, JANUARY 16, 2014
8:30 AM**

CALL TO ORDER: PRESIDENT, DARREN VOGT

APPROVAL OF MINUTES: DECEMBER 19, 2013 AND JANUARY 7, 2014

FINANCIAL REPORT: AUDITOR, TERA KLUTZ

UNEMPLOYMENT RATE:

	October	November
Allen County	6.7%	6.9%
Indiana	7.0%	7.2%
Illinois	8.3%	8.3%
Michigan	8.3%	7.8%
Ohio	7.0%	7.1%
National	7.0%	6.6%

TOTAL APPROPRIATIONS REQUESTED IN THE GENERAL FUND: \$298,500

TOTAL APPROPRIATIONS REQUESTED IN OTHER FUNDS: \$0

DEPARTMENT 01 - CLERK OF COURTS Vogt

1. Consideration of a salary ordinance amending the 2014 pay of the following employees. Their salaries should be split between County General Fund 100 and Clerk IV-D Incentive Fund 899.
 - 13-71 Records Manager
 - 13-73 Director of Systems Operations
 - 13-75 Court Records Deputy III

2. Consideration of a salary ordinance amending the 2014 pay of the Finance Deputy OSS 4/3, \$32,958. This was split between County General Fund 100 and Clerk IV-D Incentive Fund 899 but will now be County General Fund only.

APPROPRIATIONS IN THE GENERAL FUND:

3. 100-0101-412.11-03	EXTRA DEPUTY HIRE	\$42,000
4. 100-0101-412.11-07	OVERTIME	<u>\$24,000</u>
		<u>\$66,000</u>

DEPARTMENT 05 - SHERIFF Harris

APPROPRIATION IN COUNTY GENERAL:

1. 100-5201-421.11-11 COMMISSARY PART-TIME \$32,500

2. Consideration of a salary ordinance amending the 2014 pay of part-time to a range of \$10 to \$20 per hour.

TRANSFER WITHIN THE GENERAL FUND:

APPROPRIATION REDUCTION IN DEPT 42 COUNTY COUNCIL:

3. 100-4201-413.49-10 OTHER CAPITAL \$200,000

APPROPRIATION IN DEPARTMENT 05 - SHERIFF:

4. 100-0501-421.43-08 VEHICLES \$200,000

DEPARTMENT 39 - PURCHASING Howell

TRANSFER WITHIN COUNTY GENERAL FUND:

FROM:

100-3901-415.36-01 BUILDING REPAIRS \$2,265

TO:

100-3901-415.13-51 CONTRACT/BILLING CLERK \$2,265

DEPARTMENT 55 - ALLEN COUNTY JUVENILE CENTER Buskirk

1. Request permission to apply for the JDAI grant from the Indiana Department of Correction.
2. Allen County Juvenile Center requests a 2014 salary ordinance for a JDAI Coordinator, PAT 4/2, \$44,322.

DEPARTMENT 285 - BOARD OF HEALTH Vogt

Consideration of a 2014 salary ordinance for a Disease Intervention Specialist, PAT 3/6, \$44,453.

DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:

Amended 2014 salary ordinance for Chief Deputies.

Discussion of New Haven request for 911 funds.

RECENT and/or UPCOMING MEETINGS:

LIAISON REPORTS:

PUBLIC COMMENTS:

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of January 16, 2014

The next County Council regular meeting will be held at 8:30 am Thursday, February 20, 2014 in the Discussion Room of Citizens Square

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY GENERAL FUND
December 31, 2013

January 16, 2014 **Meeting**

Fund - 100

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	10,182,313			10,182,313
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
2013 Property Tax	57,550,199			
Less Circuit Breaker Credit	<u>(5,791,676)</u>			
Total Property Taxes charged	51,758,523		99.38%	51,437,774
Less Allowance for Uncollected Property Tax	(1,552,756)			
Miscellaneous	<u>20,823,607</u>		114.38%	<u>23,817,227</u>
	71,029,374		Total Percentage of Collections	105.95% 75,255,001
TOTAL CASH & ESTIMATED REVENUES:	81,211,687		ACTUAL CASH YEAR TO DATE:	85,437,314
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2013 Budget	73,447,348			79,274,535
2012 Encumbrances	4,716,906			
Additional Appropriations	<u>1,738,944</u>			
TOTAL BUDGETED APPROPRIATION	79,903,198		Percentage of Disbursements	99.21% 79,274,535
County Council Earmark	(1,184,298)		Rainy Day Temporary Loan	
Transfer to Rainy Day Fund for ACCC Security Equip that was completed in September	(123,715)			
AMOUNT LEFT FOR APPROPRIATION	<u><u>476</u></u>		ACTUAL CASH BALANCE YTD:	<u><u>6,162,779</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY GENERAL FUND
January 2014

January 16, 2014 **Meeting**

Fund - 100

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	6,162,779		6,162,779
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:
2014 Property Tax	59,039,435		Percentage of Collections:
Less Circuit Breaker Credit	(7,085,857)		
Total Property Taxes charged	<u>51,953,578</u>		0.00%
Less Allowance for Uncollected Property Tax	(1,558,607)		
Miscellaneous	<u>19,580,175</u>		<u>0.00%</u>
	69,975,146	Total Percentage of Collections	0.00% 0
TOTAL CASH & ESTIMATED REVENUES:	76,137,925	ACTUAL CASH YEAR TO DATE:	6,162,779
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2014 Budget	72,439,642		
2013 Encumbrances	1,979,764		
Additional Appropriations			
	<u>74,419,406</u>	Percentage of Disbursements	<u>0.00%</u> 0
TOTAL BUDGETED APPROPRIATION	74,419,406		
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,718,519</u></u>	ACTUAL CASH BALANCE YTD:	<u><u>6,162,779</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS	98,500		

Allen County General Fund Miscellaneous Revenue

DECEMBER 2013

% OF YEAR PAST = 100%

DLGF Account Code		Estimated Revenue 2013	Percent Collected	Total
OTHER TAXES:				
0201	Financial Institutions Tax	207,770	118.82%	246,873
0202	Vehicle License Excise Tax	4,021,648	103.20%	4,150,431
0217	Commercial Vehicle Excise Tax	384,207	100.18%	384,909
CO#1	Riverboat Wagering Tax Revenue	441,308	100.00%	441,308

INTERGOVERNMENTAL REVENUES:				
1120	Indirect Costs - Chld Sprt IV-D	375,000	89.92%	337,185
1121	Emerg Prep/Civil Def-Fed Match	80,000	103.39%	82,716
1122	Care of Federal Prisoners	1,600,000	104.83%	1,677,354
1140	Juvenile Justice Center/Trans. Child Care	225,000	68.39%	153,869
1141	Youth Serv/Regular Child Care	340,000	96.93%	329,571
1413	Change of Venue	0	0.00%	0
1501	Liquor Excise Tax Distr. - ABC	19,000	112.09%	21,297
1510	Inheritance Tax-County Share	700,000	58.67%	410,722
2708	Fed Reimbursement For Services	0	0.00%	0
2709	State Reimbursement For Service	0	0.00%	0
CO#7	Public Defender Reimbursement	1,000,000	109.28%	1,092,807
2718	Examination of Records	30,000	77.98%	23,394
CO#4	SSI Payments	45,000	116.89%	52,600

LICENSES AND PERMITS:				
2101	Department of Planning	650,000	120.67%	784,330
2102	Building Department	1,500,000	108.91%	1,633,671
3102	Cable Franchise License Fees	400,000	118.04%	472,179

CHARGES FOR SERVICES:				
Departmental Revenue:				
2106	Treasurer	200,000	142.33%	284,670
2108	Recorder	825,000	120.95%	997,801
2109	Sheriff	1,220,000	122.87%	1,498,958
2110	Surveyor	70,000	180.79%	126,551
2111	Auditor	6,500	99.70%	6,480
2115	Data Processing	543,693	105.12%	571,536
2210	Prosecuting Attorney	0	0.00%	0
2707	Charges for Services - N.I.R.C.C.	600,000	145.11%	870,631
4103	Clerk of Circuit Court	1,985,000	82.33%	1,634,231

MISCELLANEOUS REVENUE				
CO#5	Child Support Exp Budget Reimb	1,770,000	89.89%	1,591,027
2105	Election Expense	0	0.00%	0
2711	Reimbursements	20,000	191.58%	38,315

Allen County General Fund Miscellaneous Revenue

DECEMBER 2013

% OF YEAR PAST = 100%

DLGF Account Code		Estimated Revenue 2013	Percent Collected	Total
2717	Copy Machine Charges	200	64.02%	128
4105	Telephone Reimbursement	4,000	79.66%	3,186
6100	Interest on Investments	350,000	39.09%	136,815
6200	Rental of County Property	395,281	90.92%	359,370
6500	Co. Misc - Non-identified Rev	127,000	138.10%	175,393
CO#6	General Fund Incentive - IV D	0	0.00%	0

OTHER FINANCING SOURCES:

5101	Sale of Real & Personal Property	50,000	69.33%	34,665
5400	Repayment of Loans	0	0.00%	0
5600	Refunds	0	0.00%	43,622
5601	Property Tax Refund Reimbursements	200,000	1345.22%	2,690,447
0210	Unclaimed Surplus Tax	200,000	110.09%	220,185
0211	Unclaimed Tax Sale Surplus	0	0.00%	0
TOTAL		20,585,607	114.54%	23,579,227
		Cedit Fund Transfer		238,000
		TOTAL	114.38%	23,817,227

County General Miscellaneous Revenue Explanations

December 2013

100% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
OTHER TAXES:				
Financial Institutions Tax	207,770	118.82%	246,873	Two equal installments June and December .
Vehicle License Excise Tax	4,021,648	103.20%	4,150,431	Distributed April, June, October & December
Commercial Vehicle Excise Tax	384,207	100.18%	384,909	Two equal installments May and December .
Riverboat Wagering Tax Rev	441,308	100.00%	441,308	Full year distribution received in August .
INTERGOVERNMENTAL REVENUES:				
Indirect Costs - Child Support	375,000	89.92%	337,185	Received Quarterly-4th Qtr 2012, 1st, 2nd, 3rd Qtrs 2013
Emerg Prep/Civil Def-Fed Match	80,000	103.40%	82,716	Received 1x per yr - August
Care of Federal Prisoners	1,600,000	104.83%	1,677,354	Varies monthly depending on prisoners
ACJC/Trans Child Care	225,000	68.39%	153,869	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	340,000	96.93%	329,571	Varies monthly depending on youths housed
Change of Venue	0	0.00%		
Liquor Excise Tax Dist-ABC	19,000	112.09%	21,297	Two Distributions per year
Inheritance Tax-County Share	700,000	58.67%	410,722	Received Quarterly-Eliminated for deaths after 12/31/12
Public Defender Reimbursement	1,000,000	109.28%	1,092,807	Received Quarterly
Examination of Records	30,000	77.98%	23,394	Two Distributions per year
SSI Payments	45,000	116.89%	52,600	Receive monthly from Social Security Admin
LICENSES AND PERMITS:				
Department of Planning	650,000	120.67%	784,330	Collections deposited monthly
Building Department	1,500,000	108.91%	1,633,671	Collections deposited monthly
Cable Franchise License Fees	400,000	118.04%	472,179	Paid Quarterly from Cable Vendors
CHARGES FOR SERVICES:				
Treasurer	200,000	142.34%	284,670	Fees from Tax Sale and Delq Tax Collections
Recorder	825,000	120.95%	997,801	Collections deposited monthly

County General Miscellaneous Revenue Explanations

December 2013

100% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
Sheriff	1,220,000	122.87%	1,498,958	Made up of different fees, including tax warrants at 12/31 \$90,386.69.
Surveyor	70,000	180.79%	126,551	Summer months usually yield higher collections
Auditor	6,500	99.69%	6,480	Copy, Notary, Payroll Processing fees
Data Processing	543,693	105.12%	571,536	Data file fees monthly / final Qtr of year receive "settle up" Data sharing costs from City of Ft Wayne / Joint Permit Brd 50% reimb from City of Ft Wayne
N.I.R.C.C. Clerk	600,000	145.11%	870,631	Reimbursed from Feds as it is spent and invoiced
	1,985,000	82.33%	1,634,231	Collections deposited monthly
MISCELLANEOUS REVENUE:				
Child Support Exp Budget Reimb	1,770,000	89.89%	1,591,027	Reimbursed from State as it is spent and invoiced
Election Expense Reimburse		0.00%		
Reimbursements	20,000	191.58%	38,315	Miscellaneous Reimbursements, i.e. Commissary part-time salaries
Copy Machine Charges	200	64.00%	128	All other Departments copy fee charges
Telephone Reimbursement	4,000	79.65%	3,186	Payphone commissions
Interest	350,000	39.09%	136,815	Received monthly
Rental of County Property	395,281	90.92%	359,370	Received monthly.
Co. Misc. - Non-identified Rev	127,000	138.10%	175,393	Miscellaneous one time revenue
OTHER FINANCING SOURCES:				
Sale of Real & Personal Property	50,000	69.33%	34,665	Proceeds from sale of county owned property
Refunds	0	0.00%	43,622	Misc Refunds of overpayment to vendors
Unclaimed Surplus Tax	200,000	110.09%	220,185	Final Unclaimed Surplus is moved to General Fund in December of each year.
Property Tax Refund Reimb	200,000	100.00%	200,000	County is reimbursed from units at Settlement for tax refunds paid throughout the year.
TOTAL	20,585,607	102.44%	21,088,780	
Less Property Tax Refunds			2,490,447	Add refunds above the estimated revenue to calculate a more accurate picture of collection rate.
Plus CEDIT Fund Transfer	238,000		238,000	CEDIT funding to supplement Misc. revenue
Total Miscellaneous Collections	20,823,607	114.38%	23,817,227	

ALLEN COUNTY
 FINANCIAL REPORT FOR
COIT Public Safety
 January 2014

January 16, 2014 **Meeting**

Fund - 120

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/14	-		-	
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:	
COIT distributive shares	3,151,025		Percentage of Collections:	0.00%
	<u>3,151,025</u>		Total Percentage of Collections	0.00% 0
TOTAL CASH & ESTIMATED REVENUES:	3,151,025		ACTUAL CASH YEAR TO DATE:	0
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2014 Budget	3,151,025		Percentage of Disbursements	0.00% 0
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	<u>3,151,025</u>			
AMOUNT LEFT FOR APPROPRIATION	<u><u>0</u></u>		ACTUAL CASH BALANCE YTD:	<u><u>0</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

ALLEN COUNTY
 FINANCIAL REPORT FOR
COIT DISTRIBUTIVE SHARES
 December 31, 2013

January 16, 2014 **Meeting**

Fund - 121

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	-			-
ESTIMATED REVENUES FOR 2013:				ACTUAL REVENUES TO DATE:
COIT distributive shares	13,900,000			Percentage of Collections:
	<u>13,900,000</u>			97.23% <u>13,515,028</u>
TOTAL CASH & ESTIMATED REVENUES:	13,900,000			Total Percentage of Collections 97.23% 13,515,028
ESTIMATED DISBURSEMENTS:				ACTUAL CASH YEAR TO DATE:
2013 Adjusted Budget	13,900,000			13,515,028
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	<u>13,900,000</u>			ACTUAL DISBURSEMENTS:
				<u>13,458,484</u>
				Percentage of Disbursements 96.82% 13,458,484
AMOUNT LEFT FOR APPROPRIATION	<u><u>0</u></u>			ACTUAL CASH BALANCE YTD:
FOR CONSIDERATION TODAY:				<u><u>56,544</u></u>
APPROPRIATIONS				

ALLEN COUNTY
 FINANCIAL REPORT FOR
COIT DISTRIBUTIVE SHARES
 January 2014

January 16, 2014 **Meeting**

Fund - 121

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/14	56,544			56,544
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:	
COIT distributive shares	15,082,000		Percentage of Collections:	0.00%
	<u>15,082,000</u>		Total Percentage of Collections	<u>0</u>
TOTAL CASH & ESTIMATED REVENUES:	15,138,544		ACTUAL CASH YEAR TO DATE:	56,544
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2014 Budget	15,082,000		Percentage of Disbursements	0.00%
Additional Appropriations				<u>0</u>
TOTAL BUDGETED APPROPRIATION	<u>15,082,000</u>			
AMOUNT LEFT FOR APPROPRIATION	<u><u>56,544</u></u>		ACTUAL CASH BALANCE YTD:	<u><u>56,544</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
HIGHWAY FUND
December 31, 2013

January 16, 2014 **Meeting**

Fund - 250

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	5,310,382		5,310,382
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Sur Tax Distribution	1,786,293		111.32% 1,988,420
Wheel Tax Distribution	316,726		111.52% 353,224
Highway Fees	241,000		145.60% 350,896
MVH State Distribution	6,037,672		110.77% 6,688,072
Miscellaneous/Other	186,400		255.33% 475,943
	8,568,091		Total Percentage of Collections 115.04% 9,856,556
TOTAL CASH & ESTIMATED REVENUES:	13,878,473		ACTUAL CASH YEAR TO DATE: 15,166,938
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget	8,568,091		9,344,697
2012 Encumbrances	3,652,162		
Additional Appropriations	1,634,320		
TOTAL BUDGETED APPROPRIATION	13,854,573		Percentage of Disbursements 67.45% 9,344,697
AMOUNT LEFT FOR APPROPRIATION	23,900		REMAINING CASH BALANCE YTD: <u>5,822,241</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
HIGHWAY FUND
January 2014

January 16, 2014 **Meeting**

Fund - 250

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	5,822,241		5,822,241
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Sur Tax Distribution	1,885,800		0.00%
Wheel Tax Distribution	332,911		0.00%
Highway Fees	400,841		0.00%
MVH State Distribution	7,646,186		0.00%
Miscellaneous/Other	127,368		0.00%
	10,393,106		0
TOTAL CASH & ESTIMATED REVENUES:	16,215,347		ACTUAL CASH YEAR TO DATE: 5,822,241
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2014 Budget	10,289,229		
2013 Encumbrances	4,045,945		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	14,335,174		Percentage of Disbursements 0.00% 0
AMOUNT LEFT FOR APPROPRIATION	1,880,173		REMAINING CASH BALANCE YTD: <u>5,822,241</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
LOCAL ROAD AND STREET
December 31, 2013

January 16, 2014 **Meeting**

Fund - 255

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	2,362,216			2,362,216
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
LRS Distributions	1,340,562		104.49%	1,400,768
Federal Reimb/Misc	350,000		105.51%	369,296
	1,690,562		Total Percentage of Collections	1,770,064
TOTAL ESTIMATED CASH:	4,052,778		ACTUAL CASH YEAR TO DATE:	4,132,281
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2013 Budget	1,576,726			1,941,207
2012 Encumbrances	2,341,954			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	3,918,680		Percentage of Disbursements	49.54% 1,941,207
AMOUNT LEFT FOR APPROPRIATION	134,098		REMAINING CASH BALANCE YTD:	2,191,074

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
LOCAL ROAD AND STREET
January 2014

January 16, 2014 **Meeting**

Fund - 255

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	2,191,074		2,191,074
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
LRS Distributions	1,381,122		0.00%
Federal Reimb/Misc	186,000		0.00%
	1,567,122		Total Percentage of Collections 0.00% 0
TOTAL ESTIMATED CASH:	3,758,196		ACTUAL CASH YEAR TO DATE: 2,191,074
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2014 Budget	1,567,121		
2013 Encumbrances	1,967,619		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	3,534,740		Percentage of Disbursements 0.00% 0
AMOUNT LEFT FOR APPROPRIATION	223,456		REMAINING CASH BALANCE YTD: <u>2,191,074</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
 FINANCIAL REPORT FOR
REASSESSMENT 2017
 December 31, 2013

January 16, 2014 **Meeting**

Fund - 261

Department - Co. Assessor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	655,344			655,344
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:	
2012 Property Tax	511,217		Percentage of Collections:	
Less Circuit Breaker Credit	<u>(51,447)</u>			
Total Property Taxes charged	459,770		99.38%	456,920
Less Allowance for Uncollected Property Tax	(13,793)			
Miscellaneous	<u>41,983</u>		104.34%	<u>43,805</u>
	487,960		Total Percentage of Collections	102.62% 500,725
TOTAL CASH & ESTIMATED REVENUES:	1,143,304		ACTUAL CASH YEAR TO DATE:	1,156,069
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2013 Budget	591,766			453,482
2012 Encumbrances				
Additional Appropriations				<u> </u>
TOTAL BUDGETED APPROPRIATION	591,766		Percentage of Disbursements	76.63% 453,482
AMOUNT LEFT FOR APPROPRIATION	<u><u>551,538</u></u>		REMAINING CASH BALANCE YTD:	<u><u>702,587</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
REASSESSMENT 2017
January 2014

January 16, 2014 **Meeting**

Fund - 261

Department - Co. Assessor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/14	702,587			702,587
ESTIMATED REVENUES FOR 2014:				ACTUAL REVENUES TO DATE:
2013 Property Tax	516,530			Percentage of Collections:
Less Circuit Breaker Credit	<u>(62,943)</u>			
Total Property Taxes charged	453,587			0.00%
Less Allowance for Uncollected Property Tax	(13,608)			
Miscellaneous	<u>41,228</u>			0.00%
	481,207			<u>0</u>
				Total Percentage of Collections
TOTAL CASH & ESTIMATED REVENUES:	1,183,795			0.00%
				ACTUAL CASH YEAR TO DATE:
				702,587
ESTIMATED DISBURSEMENTS:				ACTUAL DISBURSEMENTS:
2014 Budget	611,110			
2013 Encumbrances	737			
Additional Appropriations	<u> </u>			
TOTAL BUDGETED APPROPRIATION	611,847			Percentage of Disbursements
				0.00%
				0
AMOUNT LEFT FOR APPROPRIATION	<u><u>571,947</u></u>			REMAINING CASH BALANCE YTD:
				<u><u>702,587</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
Board of Health Fund
December 31, 2013

January 16, 2014 Meeting

Fund - 285

Department - Health

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	3,131,916		3,131,916
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
2013 Property Tax	2,313,255		Percentage of Collections:
Less Circuit Breaker Credit	<u>(232,799)</u>		
Total Property Taxes charged	2,080,456	99.38%	2,067,563
Less Allowance for Uncollected Property Tax	(62,414)		
Miscellaneous	1,394,446	124.88%	<u>1,741,452</u>
	<u>3,412,488</u>	Total Percentage of Collections	111.62% <u>3,809,015</u>
TOTAL CASH & ESTIMATED REVENUES:	6,544,405		ACTUAL CASH YEAR TO DATE: 6,940,932
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget	4,238,523		3,940,944
2012 Encumbrances	0		
Additional Appropriations	<u>181,000</u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	4,419,523	Percentage of Disbursements	89.17% 3,940,944
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,124,882</u></u>		REMAINING CASH BALANCE YTD: <u><u>2,999,988</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT FOR
Board of Health Fund
January 2014

January 16, 2014 **Meeting**

Fund - 285

Department - Health

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	2,999,988		2,999,988
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:
2014 Property Tax	2,363,127		Percentage of Collections:
Less Circuit Breaker Credit	<u>(284,819)</u>		
Total Property Taxes charged	2,078,308		0.00%
Less Allowance for Uncollected Property Tax	(62,349)		
Miscellaneous	1,588,454		0.00%
	<u>3,604,413</u>		Total Percentage of Collections
			0.00% <u>0</u>
TOTAL CASH & ESTIMATED REVENUES:	6,604,401		ACTUAL CASH YEAR TO DATE:
			2,999,988
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2014 Budget	4,455,221		
2013 Encumbrances	1,479		
Additional Appropriations	<u> </u>		
TOTAL BUDGETED APPROPRIATION	4,456,700		Percentage of Disbursements
			0.00% <u>0</u>
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,147,701</u></u>		REMAINING CASH BALANCE YTD:
			<u><u>2,999,988</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT
Cumulative Capital Development
December 31, 2013

January 16, 2014 **Meeting**

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	2,455,891		2,455,891
ESTIMATED REVENUES FOR 2013:		ACTUAL REVENUES TO DATE:	
2013 Property Tax	2,645,545	Percentage of Collections:	
Less Circuit Breaker Credit	<u>(266,240)</u>		
Total Property Taxes charged	2,379,305	99.38%	2,364,561
Less Allowance for Uncollected Property Tax	(71,379)		
Miscellaneous	528,686	105.31%	556,733
	<u>2,836,612</u>	Total Percentage of Collections	<u>2,921,294</u>
TOTAL CASH & ESTIMATED REVENUES:	5,292,503	ACTUAL CASH YEAR TO DATE:	5,377,186
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2013 Budget	3,049,717		2,125,986
2012 Encumbrances	416,644		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	3,466,361	Percentage of Disbursements	61.33% 2,125,986
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,826,142</u></u>	REMAINING CASH BALANCE YTD:	<u><u>3,251,200</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT
Cumulative Capital Development
January 2014

January 16, 2014 **Meeting**

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/14	3,251,200			3,251,200
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:	
2014 Property Tax	2,660,132		Percentage of Collections:	
Less Circuit Breaker Credit	<u>(325,237)</u>			
Total Property Taxes charged	2,334,895			0.00%
Less Allowance for Uncollected Property Tax	(70,047)			
Miscellaneous	522,175			0.00%
	<u>2,787,023</u>		Total Percentage of Collections	<u>0.00%</u> 0
TOTAL CASH & ESTIMATED REVENUES:	6,038,223		ACTUAL CASH YEAR TO DATE:	3,251,200
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2014 Budget	2,810,600			
2013 Encumbrances	1,197,892			
Additional Appropriations	<u> </u>			
TOTAL BUDGETED APPROPRIATION	4,008,492		Percentage of Disbursements	0.00% 0
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,029,731</u></u>		REMAINING CASH BALANCE YTD:	<u><u>3,251,200</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				
UNAPPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
CEDIT
December 31, 2013

January 16, 2014 **Meeting**

Fund - 329

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	13,504,519		13,504,519
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
CEDIT Tax	6,100,000		103.92% 6,338,937
Federal/State Project Reimbursement	<u>1,408,601</u>		<u>1,434,563</u>
	7,508,601	Total Percentage of Collections	103.53% 7,773,500
TOTAL CASH & ESTIMATED REVENUES:	21,013,120	ACTUAL CASH YEAR TO DATE:	21,278,020
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2013 Budget	6,100,000		10,863,099
2012 Encumbrances	9,217,222		
Additional Appropriations	<u>4,502,613</u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	19,819,835	Percentage of Disbursements	54.81% 10,863,099
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,193,285</u></u>	REMAINING CASH BALANCE YTD:	<u><u>10,414,920</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
CEDIT
January 2014

January 16, 2014 **Meeting**

Fund - 329

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	10,414,920		10,414,920
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:
CEDIT Tax	6,873,000		Percentage of Collections: 0.00%
Federal/State Project Reimbursement	0		
	6,873,000		Total Percentage of Collections 0.00% <u>0</u>
TOTAL CASH & ESTIMATED REVENUES:	17,287,920		ACTUAL CASH YEAR TO DATE: 10,414,920
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2014 Budget	6,873,001		
2013 Encumbrances	7,755,434		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	14,628,435		Percentage of Disbursements 0.00% 0
AMOUNT LEFT FOR APPROPRIATION	2,659,486		REMAINING CASH BALANCE YTD: <u>10,414,920</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
MAJOR BRIDGE FUND

December 31, 2013

January 16, 2014 Meeting

Fund - 340

Dept - Highway

ESTIMATE

ACTUAL

CASH BALANCE AT 1/1/13 6,703,905

6,703,905

ESTIMATED REVENUES FOR 2013:

ACTUAL REVENUES TO DATE:

Percentage of Collections:

2013 Property Tax 1,648,673
Less Circuit Breaker Credit (165,917)
Total Property Taxes charged 1,482,756
Less Allowance for Uncollected Property Tax (44,483)
2012 Outstanding Federal/State Project Reimb -
Miscellaneous 132,169
1,570,442

99.38% 1,473,567
136.06% 179,828
Total Percentage of Collections 105.28% 1,653,396

TOTAL CASH & **ESTIMATED** REVENUES: 8,274,348

ACTUAL CASH YEAR TO DATE: 8,357,301

ESTIMATED DISBURSEMENTS:

ACTUAL DISBURSEMENTS:

2013 Budget 1,617,768
2012 Encumbrances 6,343,108
Additional Appropriations

3,306,331

TOTAL BUDGETED APPROPRIATION 7,960,876

Percentage of Disbursements 41.53% 3,306,331

AMOUNT LEFT FOR APPROPRIATION 313,472

REMAINING CASH BALANCE YTD: 5,050,970

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
MAJOR BRIDGE FUND
January 2014

January 16, 2014 Meeting

Fund - 340

Dept - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	5,050,970		5,050,970
ESTIMATED REVENUES FOR 2014:		ACTUAL REVENUES TO DATE:	
2014 Property Tax	1,665,811	Percentage of Collections:	
Less Circuit Breaker Credit	<u>(202,684)</u>		
Total Property Taxes charged	1,463,127		0.00%
Less Allowance for Uncollected Property Tax	(43,894)		
Miscellaneous	<u>129,736</u>		0.00%
	1,548,969	Total Percentage of Collections	<u>0.00%</u> 0
TOTAL CASH & ESTIMATED REVENUES:	6,599,939	ACTUAL CASH YEAR TO DATE:	5,050,970
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2014 Budget	1,530,035		
2013 Encumbrances	4,654,535		
Additional Appropriations	<u> </u>		
TOTAL BUDGETED APPROPRIATION	6,184,570	Percentage of Disbursements	0.00% 0
AMOUNT LEFT FOR APPROPRIATION	<u><u>415,369</u></u>	REMAINING CASH BALANCE YTD:	<u><u>5,050,970</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY BOND FUND
December 31, 2013

January 16, 2014 Meeting

Fund - 401

Department - Auditor

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	1,349,703		1,349,703
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
2013 Property Tax	4,396,462		Percentage of Collections:
Less Circuit Breaker Credit	<u>(442,446)</u>		
Total Property Taxes charged	3,954,016	99.38%	3,929,512
Less Allowance for Uncollected Property Tax	(118,620)		
Miscellaneous	355,451	103.57%	368,126
	<u>4,190,847</u>		<u>4,297,638</u>
TOTAL CASH & ESTIMATED REVENUES:	5,540,550		ACTUAL CASH YEAR TO DATE: 5,647,342
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget	4,377,025		4,370,026
2012 Encumbrances	0		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	4,377,025	Percentage of Disbursements	99.84% 4,370,026
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,163,525</u></u>		REMAINING CASH BALANCE YTD: <u><u>1,277,316</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY BOND FUND
January 2014

January 16, 2014 **Meeting**

Fund - 401

Department - Auditor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/14	1,277,316			1,277,316
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:	
2014 Property Tax	4,480,902		Percentage of Collections:	
Less Circuit Breaker Credit	-			
Total Property Taxes charged	<u>4,480,902</u>			0.00%
Less Allowance for Uncollected Property Tax	(134,427)			
Miscellaneous	349,163			0.00%
	<u>4,695,638</u>		Total Percentage of Collections	<u>0.00%</u> 0
TOTAL CASH & ESTIMATED REVENUES:	5,972,954		ACTUAL CASH YEAR TO DATE:	1,277,316
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2014 Budget	4,385,825			
2013 Encumbrances	0			
Additional Appropriations	<u> </u>			
TOTAL BUDGETED APPROPRIATION	4,385,825		Percentage of Disbursements	0.00% 0
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,587,129</u></u>		REMAINING CASH BALANCE YTD:	<u><u>1,277,316</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
 FINANCIAL REPORT FOR
Rainy Day Fund
 December 31, 2013

January 16, 2014 **Meeting**

Fund - 736

Department - Commissioners

<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	11,937,082		11,937,082
ESTIMATED REVENUES FOR 2013:		ACTUAL REVENUES TO DATE:	
		Percentage of Collections:	
Excess Levy Transfer	652,840	100.00%	652,840
General Fund Transfer	123,715	100.00%	123,715
Interest/Miscellaneous	30,000	53.29%	15,987
Highway loan repayment	320,000	100.00%	320,000
	1,126,555	Total Percentage of Collections	98.76% 1,112,543
TOTAL CASH & ESTIMATED REVENUES:	13,063,637	ACTUAL CASH YEAR TO DATE:	13,049,625
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2013 Budget approved for General Fund	0		1,178
2012 Encumbrances			
Additional Appropriations	192,236		
TOTAL BUDGETED APPROPRIATION	192,236	Percentage of Disbursements	1,178
		Temporary Loan to General Fund	
AMOUNT LEFT FOR APPROPRIATION	12,871,401	REMAINING CASH BALANCE YTD:	13,048,447
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT FOR
Rainy Day Fund
January 2014

January 16, 2014 **Meeting**

Fund - 736

Department - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/14	13,048,447		13,048,447
ESTIMATED REVENUES FOR 2014:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Community Corrections loan repayment	68,521		0.00%
Interest/Miscellaneous	15,000		0.00%
Highway loan repayment	320,000		0.00%
	403,521		Total Percentage of Collections 0.00% 0
TOTAL CASH & ESTIMATED REVENUES:	13,451,968		ACTUAL CASH YEAR TO DATE: 13,048,447
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2014 Budget approved for General Fund	0		
2013 Encumbrances	177,292		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	177,292		Percentage of Disbursements 0
 AMOUNT LEFT FOR APPROPRIATION	 13,274,676		 REMAINING CASH BALANCE YTD: <u>13,048,447</u>
 FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

**AMENDED SALARY ORDINANCE
2014**

Consideration of a salary ordinance amending the pay for an employee within the budget of the Clerk of Courts from 100-0101-412 and 899-0101-412

TITLE	APPROP	CLASSIFICATION	ANNUAL SALARY
Records Manager	13-71	PAT 3/6	\$44,453

RETROACTIVE 12/14/13

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Records Manager and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Clerk of Courts is amended as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16TH DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

_____	_____
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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

**AMENDED SALARY ORDINANCE
2014**

Consideration of a salary ordinance amending the pay for an employee within the budget of the Clerk of Courts from 100-0101-412 and 899-0101-412

TITLE	APPROP	CLASSIFICATION	ANNUAL SALARY
Director of Systems Ops	13-73	PAT 5/7	\$57,181
RETROACTIVE 12/14/13			

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Director of Systems Operations and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Clerk of Courts is amended as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16TH DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

**AMENDED SALARY ORDINANCE
2014**

Consideration of a salary ordinance amending the pay for an employee within the budget of the Clerk of Courts from 100-0101-412 and 899-0101-412

TITLE	APPROP	CLASSIFICATION	ANNUAL SALARY
Court Records Deputy III	13-75	OSS 3/2	\$28,347

RETROACTIVE 12/14/13

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Court Records Deputy III and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Clerk of Courts is amended as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16TH DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

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ATTEST: _____

**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**



LISBETH A. BORGMANN

Clerk of the Allen Circuit and Superior Courts

Allen County Courthouse ♦ 715 S. Calhoun Street ♦ Fort Wayne, Indiana ♦ 46802

December 27, 2013

Darren E. Vogt – District 3, President
Roy A. Buskirk – At-Large, Vice President
Kevin M. Howell – District 1
Thomas A. Harris – District 2
Larry L. Brown – District 4
Robert A. Armstrong – At-Large
William E. Brown – At-Large

Re: Clerk of the Allen Circuit and Superior Courts
Requests for January 16, 2014 County Council Meeting

Dear County Council Members,

I have the two following requests for your consideration at the upcoming County Council meeting:

1. Funding Change Salary Ordinance (Line Item 100-0101-412-1357)

Due to the Odyssey Case Management System transition, I will relocate a Finance Deputy to my Small Claims Division to assist with case processing. In 2014, this deputy will no longer handle any Title IV-D matters and, therefore, is prohibited from being partially funded with restricted Title IV-D money (Fund 899). Funds from my office's Extra Deputy account (Line Item 100-0101-412-1103) will be used to replace the original Title IV-D funds in the amount of \$4,790. A new Funding Change Salary Ordinance will need to be drafted to satisfy this request.

2. Re-appropriation Request from the General Fund – Odyssey Case Management System

In mid-2013, you appropriated additional funds to the Clerk's Extra Deputy and Overtime funds in order to implement the final phase of the Odyssey installation. As you may be already aware, the state's Judicial Technology and Automation Committee (JTAC) was unable to convert any of the financial case-related information from our county's former case management system into the new Odyssey system. This required the Clerk's office to manually re-enter financial information for nearly all of its cases. Because JTAC was not able to begin the final

conversion until October 2013, only part a portion of this appropriation was utilized. Because funds can't be encumbered for the following year, I am requesting an appropriation of the remaining balance that was left over at the end of 2013.

From the original appropriation of \$90,000, only \$24,000 was used in 2013. This would leave \$66,000 remaining. Of this remaining amount, I am requesting \$42,000 to be placed into my Extra Deputy fund and \$24,000 to be placed in my Overtime fund.

The *Additional Appropriation Request from the General Fund* form has been attached to this letter to further explain my request.

Please feel free to contact me if you need any additional information.

Sincerely,

A handwritten signature in black ink that reads "Lisa Borgmann". The signature is written in a cursive style with a large, prominent initial "L".

Lisbeth A. Borgmann
Clerk of the Courts

**AMENDED SALARY ORDINANCE
2014**

Consideration of a salary ordinance amending the pay for an employee within the budget of the Clerk of Courts from 100-0101-412

TITLE	APPROP	CLASSIFICATION	ANNUAL SALARY
Finance Deputy	13-57	OSS 4/3	\$32,958

RETROACTIVE 12/14/13

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Finance Deputy and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Clerk of Courts is amended as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16th DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

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_____	_____

ATTEST: _____

**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**



COUNTY COUNCIL

ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

DEPARTMENT: Clerk of the Allen Circuit and Superior Courts

LINE ITEM NUMBER: Extra Deputy 100-0101-412-1103 Overtime 100-0101-412-1107

REQUESTED AMOUNT: \$ Extra Dep \$ 42,000 OT \$ 24,000

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:
Anticipated Expenditures for the Odyssey Court Case Management System Transition: \$ 66,000

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

No. Odyssey was delayed until late 2013 and since these funds can't be encumbered, we are requesting reappropriation.

HOW WILL THIS APPROPRIATION BE USED?

This appropriation will be used to fund extra deputies and overtime hours in order to timely process case filings and financial disbursements. The conversion to the Odyssey system has required the Clerk's office to reenter all of the financial information from cases that existed on the county's former case management system.

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Original Request (\$ 90,000) - Amount used in 2013 (\$ 24,000) = Remainder for 2014 (\$ 66,000)

HOW DOES THIS FIT INTO THE STRATEGIC PLAN?

A successful transition to Odyssey has been the primary focus of the Clerk's Strategic Plan for the last few years. The Clerk has been working closely with the State Supreme Court's Judicial Technology Committee (JTAC) to find additional efficiencies in case processing in order to better serve the courts and the public.

WAS THIS A PART OF THE STRATEGIC PLAN? IF NOT, WHY NOT?

Yes. Odyssey has been the primary focus of the Clerk's Strategic Plan for the last few years.

IS THIS A RECURRING EXPENSE? No.

WILL OTHER EXPENDITURES BE NECESSARY?

At this time, the Clerk believes this reappropriation for the Extra Deputy and Overtime line items will be sufficient.

DISCUSSED WITH LIAISON? Darren Vogt and Tom Harris are familiar with the Odyssey transition.

LIAISON'S NAME: Bill Brown? for 2014?



COUNTY COUNCIL

ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

DEPARTMENT: Sheriff

LINE ITEM NUMBER: 100-5201-421.11-11 Commissary Part-time

REQUESTED AMOUNT: \$ 32,500

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:
\$0 as of January 1, 2014 \$32,500 anticipated for 2014

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?
No. Commissary pays for this line. A check will have been deposited to cover this by the time Council meets.

HOW WILL THIS APPROPRIATION BE USED?
To pay the part-time Commissary employees.

WHAT WOULD HAPPEN WITHOUT THIS APPROPRIATION?
General Fund money would have to be used.

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?
\$32,500. The amount spent in 2013 was \$32,604.

HOW WILL THIS MAKE THE OPERATION MORE EFFICIENT?
N/A

IS THIS A RECURRING EXPENSE? Yes.

WILL OTHER EXPENDITURES BE NECESSARY?
Not unless there are more hours used than this amount covers.

DISCUSSED WITH LIAISON? No. Assignments have not been made yet.

LIAISON'S NAME:

**AMENDED SALARY ORDINANCE
2014**

Consideration of a salary ordinance reclassifying the pay for an employee within the budget of the Allen County Sheriff's Department 207-0501-421

TITLE	APPROP	CLASSIFICATION	SALARY FROM/TO
Extra Deputy Hire	11-03	PART-TIME	\$10-\$18/\$10-\$20

RETROACTIVE 12/14/2013

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Administrative Assistant and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Allen County Sheriff's Department is established as described above.

SECTION 2. No additional funds are needed.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16th DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL
AYE **NAY**

_____	_____
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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**



COUNTY COUNCIL

ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

DEPARTMENT:

LINE ITEM NUMBER:

REQUESTED AMOUNT: \$

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

HOW WILL THIS APPROPRIATION BE USED?

WHAT WOULD HAPPEN WITHOUT THIS APPROPRIATION?

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

HOW WILL THIS MAKE THE OPERATION MORE EFFICIENT?

IS THIS A RECURRING EXPENSE?

Yes.

WILL OTHER EXPENDITURES BE NECESSARY?

DISCUSSED WITH LIAISON?

LIAISON'S NAME:



Kenneth C. Fries
Sheriff of Allen County

ALLEN COUNTY POLICE DEPARTMENT 2014 VEHICLE PURCHASES:

2014 CHEVROLET TAHOES (SPECIAL SERVICES VEHICLES 4X4)

ORDERED: 08/20/2013

RECEIVED: 11/25/2013

THREE (3) MARKED UNIT PACKAGES (\$28,504.00 EACH)	\$85,512.00	
THREE (3) UNMARKED UNIT PACKAGES (\$28,044.00 EACH)	\$84,132.00	
TOTAL COST: (PAID WITH ACPD COMMISSARY FUNDS)		\$169,644.00

2014 DODGE CHARGERS

ORDERED: 11/12/2013

RECEIVED: PENDING

NINE (9) MARKED UNIT PACKAGES (\$24,140.25 EACH)	\$217,262.25	
TWO (2) UNMARKED UNIT PACKAGES (\$21,681.00 EACH)	\$43,362.00	
TOTAL COST: (PROPOSED \$200,000.00 COUNTY GENERAL/ \$60,624.25 ACPD COMMISSARY)		\$260,624.25

COST SUMMARY:

TOTAL COST TAHOES:	\$169,644.00	
TOTAL COST CHARGERS:	\$260,624.25	
TOTAL COST:		\$430,268.25



COUNTY COUNCIL

REQUEST FOR TRANSFERS WITHIN FUND BUT BETWEEN SERIES

DEPARTMENT: County Services

NAME OF FUND: Contract/Billing Clerk

TOTAL AMOUNT TO BE TRANSFERRED:
\$2265.00

FROM LINE ITEM:	100-3901-415.36-01	\$ 2,265	AMOUNT
		\$	
		\$	
TO LINE ITEM:	100-3901-415.13-51	\$ 2,265	
		\$	
		\$	

WHY IS THIS NEEDED?

It was learned that the Contract-Billing Clerk is performing work above her classification. Because those functions are inherently important to the Purchasing Department those tasks must continue to be performed. This \$2,265 transfer will fund the salary increase in 2014.

PROJECTED EXPENDITURE FOR TRANSFER-OUT LINE ITEM:

\$4,620

IS THERE SUFFICIENT FUNDING FOR FUTURE NEEDS AFTER TRANSFER?

Yes.

WHY IS THERE EXTRA MONEY IN THE TRANSFER-OUT LINE ITEM?

There actually isn't extra money; we are postponing building improvements to the Service Center to fund this salary increase immediately, in 2014.

DISCUSSED WITH LIAISON? An email has been sent.

LIAISON'S NAME: Kevin Howell

COUNTY COUNCIL GRANT APPROVAL CHECKLIST

What is the Department/Agency applying for grant? Allen County Juvenile Center/Juvenile Probation

What kind of grant are you applying for? ___Federal State ___Other

What is the total amount of funds you are applying for? \$20,670.00 *award period 2-1-14 - 6-30-14
**Additional funding opportunities for period of 7-1-14 - 6-30-15 will be announced in March 2014

What is the grant application deadline? 8-Jan-14

Is this a direct grant or a pass-through? Direct

If this is a pass-through grant, what County entity is sponsoring the grant? _____

Is this a reimbursement or "up-front" grant payment? No

What match is required by the applicant? Cash___N/A___ In-Kind___N/A___

If cash is required, what funds will be used? Are these funds on hand now? N/A

If in-kind, what will be the in-kind contribution? _____

Who (if any) are the partners in the project? Indiana Supreme Court, Indiana Department of Correction
Indiana Criminal Justice Institute, and the Indiana Department of Child Services

Have you discussed your grant application with the Auditor's Office? Yes

Have you discussed your grant application with your liaison? Yes - Roy Buskirk has attended JDAI meetings and is on the local planning committee

Are all expenses for the proposed program covered by the grant? If not, please disclose any hidden costs, such as insurance, vehicle use, etc. No. The awarded funds are not intended to be utilized as the sole source of indefinite income on this project. Cost savings realized as a result of implementing JADAI shall be reallocated to support projects, programs and/or positions funded through this grant. The awarded funds are for a JDAI Coordinator and minimal startup costs. Said funds will not be adequate for Coordinator salary and probation user fees will be used to supplement. Additionally, travel and other supplies will have to be supplemented by ACJC budget.

Please attach a written report to substantiate your need for grant funds. We have discussed JDAI in depth with Council members and local leaders. Application to be a JDAI expansion site was made by Judge Heath in November 2013. Allen County received notice December 6, 2013 that Allen County was chosen for the JDAI expansion project.

Please attach a financial report that demonstrates the cost/benefit of the grant.

At the end of your grant project please return to Council with a brief report about the success of the project.

Submitted by: _____ Jamie Mann - December 27, 2013

Please return completed copy to Becky Butler by cut-off date for Council agenda requests.
Any questions should be directed to: Jackie Scheuman, Budget & Finance Director,
449-7967.

Form approved by County Council 4/17/03. Revised 5/2009.

Becky Butler

From: Jamie Mann <jamie.mann@ACJC.US>
Sent: Friday, December 27, 2013 4:13 PM
To: Becky Butler
Cc: Daniel Heath; Tera Klutz; Chandra Reichert
Subject: RE: County Council
Attachments: Grant Check List - JDAI.xls

Becky,

Good afternoon. I know that Judge Heath has discussed JDAI with various Council members and has also mentioned such at recent Council Meetings. I realize this is last minute however I just received information at 2:45 pm today regarding JDAI coordination and startup costs. Our JDAI Statewide Director announced today that the grant funds will be awarded/distributed by the Indiana Department of Correction. The timeframe is as follows:

- Distribution of Grant Application: December 27, 2013
- Receipt of Grant Applications from local communities: January 8, 2014
- Notification of Grant Awards: January 13, 2014
- Grant Award Period: February 1, 2014 - June 30, 2014

Therefore, I believe we need to get on the January 16th Council meeting agenda for permission to apply for the February – June 2014 grant (although said application and award will be done prior to the January 16th meeting). I have attached a grant checklist for coordination and startup costs (\$20,670.00).

Our Statewide JDAI Coordinator has further indicated that additional funding opportunities for the period of July 1, 2014 – June 30, 2015, will be announced in March 2014. It would be great if we could also get permission to apply for subsequent funding opportunities at the same Council meeting. I do not have an exact figure from DOC or our Statewide Coordinator at this time but was told in person that the amount would be roughly \$50,000.00. Is this possible? What else do you need from me?

Additionally, I have submitted a JAQ to HR for a JDAI Coordinator position that should be ready for review at this same January 16th Council meeting.

Thank you,

Jamie L. Mann
Chief Probation Officer
Allen County Juvenile Center
2929 Wells Street
Fort Wayne, IN 46808
260-449-8086
jamie.mann@acjc.us

From: Becky Butler [<mailto:Becky.Butler@co.allen.in.us>]
Sent: Thursday, December 19, 2013 2:50 PM
To: Elected County Officials; County Department Heads; County Managers Admins; Mark Royse; Nicole Liter; Scott Harrold; Airport Authority (portis@fwairport.com); Ellis McFadden; greg.lake@allenswcd.org; Robin Strasser (rstrasser@fwairport.com); Scott Hinderman
Subject: County Council

SALARY ORDINANCE

2014

Consideration of a salary ordinance establishing the pay for an employee within the budget of Allen County Juvenile Center from JDAI GRANT FUND and Fund 222 Juvenile Probation User Fee

TITLE	APPROP	CLASSIFICATION	SALARY
JDAI Coordinator	16-64	PAT 4/2	\$44,322

WHEREAS: The Allen County Council is apprised of the need to set the salary ordinance for the JDAI Coordinator and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of Allen County Juvenile Center is established as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16th DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL

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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**



Allen County Job Descriptions

JDAI COORDINATOR

Department: ACJC

FLSA Status: Non-exempt

Classification/Level: PAT - IV

Date: 12/27/2013

Under the direction of the Probation Supervisor, the Juvenile Detention Alternatives Initiative (JDAI) Coordinator is responsible for coordinating, managing and expanding the local Juvenile Justice Improvement Initiative and Detention Alternatives Program. The JDAI Coordinator also assists with reducing disproportionate minority contact, inappropriate use of detention and over reliance on detention. This position is covered under the Superior Court Employee Handbook. This is an employee at will position and is grant funded.

ESSENTIAL FUNCTIONS:

- Identifies detention alternatives and detention reform best practices and coordinates the development of a local work plan relative to detention reform.
- Convenes and coordinates local level and joint JDAI site meetings, including technical needs, meeting minutes and budgets in partnership with the Annie E. Casey Foundation and the Indiana Statewide Expansion Team.
- Responsible for building interest and momentum among local JDAI stakeholders and assisting in development of a local JDAI steering committee
- Collects, analyzes and interprets data from a variety of resources in order to ensure compliance with JDAI.
- Works with local JDAI stakeholders to prepare and submit information, as well as quarterly and annual reports to the Indiana Statewide JDAI Coordinator and the Annie E. Casey Foundation.
- Coordinates analysis and planning for JDAI enhancement and site expansion and communicates regularly and meets periodically with the State JDAI Coordinator and other local JDAI Coordinators. Communicates regularly with the JDAI Statewide Expansion Team and Annie E. Casey Foundation for a variety of purposes, particularly related to technical assistance, planning and delivery.
- Assists local JDAI stakeholders in the implementation of the *Eight Core JDAI Strategies*.
- Coordinates model site visits, conference travel, and other travel as necessary for local JDAI stakeholders.
- Coordinates the development of common materials and instruments where applicable and monitors employee compliance with and quality control of those materials and instruments.
- Participates in regular, ongoing and annual site visits and progress evaluations in partnership with the Annie E. Casey Foundation TA Team Leaders and Statewide JDAI Coordinator; attend JDAI conferences, trainings, and other meetings as required.
- Develops plans, in partnership with the Statewide JDAI Expansion Team and the Annie E. Casey Foundation, for local expansion and sustainability of initiatives and identifies and applies for future funding sources.
- Educates the public and other stakeholders regarding Disproportionate Minority Contact (DMC) and detention reform.
- Identifies opportunities in which current or proposed legislation can benefit DMC reduction and/or detention reform.
- Performs all other duties as assigned.

REQUIREMENTS:

- Bachelor's Degree in Criminal Justice or related field and three years' experience in a human services field
- Valid Driver's License to travel to and from conferences, trainings and meetings
- Skilled in project management and staff development
- Strong analytical, writing and verbal presentation skills
- Ability to collect data and perform analysis and reporting
- Ability to organize tasks, manage time and prioritize projects
- Strong leadership skills and the ability to work collaboratively and respectfully with a variety of groups and individuals
- Knowledge of local, state and federal laws pertaining to probation and detention operations
- Knowledge of standard policies and practices of the Allen County Juvenile Center and Juvenile Probation operations
- Strong computer skills with the ability to use Microsoft Office and other job related software
- Ability to use phone, fax, scanner, copier and other job related equipment

DIFFICULTY OF WORK:

The JDAI Coordinator performs work that is broad in scope and involves new considerations when identifying detention alternatives and detention reform best practices. Judgment is needed to coordinate analysis and planning for JDAI enhancement and site expansion and communicate information accordingly.

RESPONSIBILITY:

The JDAI Coordinator provides substantial contributions when coordinating the development of a local work plan relative to detention reform. Work is reviewed for attainment of objectives and compliance with agency policy.

PERSONAL WORK RELATIONSHIPS:

The JDAI Coordinator maintains frequent contact with other County employees, youth and their families, JDAI stakeholders, other state and local JDAI Coordinators and the Annie E. Casey Foundation when coordinating, managing and expanding the local Juvenile Justice Improvement Initiative and Detention Alternatives Program.

WORKING CONDITIONS:

The JDAI Coordinator works in a standard office setting with frequent sitting and the ability to move about freely, some lifting of up to twenty pounds, bending, pushing/pulling, reaching over head, kneeling and monitoring equipment. Frequent detailed inspection and proofreading exist and very frequent typing and attention to detail are required. The JDAI Coordinator maintains frequent contact with potentially violent and/or aggressive youth and their families.

SUPERVISION:

None

LICENSING:

Valid Driver's License to travel to and from conferences, trainings and meetings.

IMMEDIATE SUPERVISOR:

Probation Supervisor

HOURS:

Monday – Friday; 8:00 am – 4:30 pm; 40 hours/week

EEO CATEGORY:

1102

WORKERS'S COMP CODE:

8810

I agree that the contents of this job description are a fair and accurate representation of the duties of this position being described.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

**SALARY ORDINANCE
2014**

Consideration of a salary ordinance establishing the pay for an employee within the budget of the Allen County Board of Health 285-7301-441/768-7303-441

TITLE	APPROP	CLASSIFICATION	SALARY
Disease Intervention Specialist	13-90	PAT 3/6	\$44,453

RETROACTIVE 12/14/2013

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Disease Intervention Specialist and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Allen County Board of Health is established as described above.

SECTION 2. No additional funds are needed.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16th DAY OF JANUARY, 2014.

**MEMBERS OF THE ALLEN COUNTY COUNCIL
AYE NAY**

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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

**AMENDED SALARY ORDINANCE
2014**

Consideration of a salary ordinance amending the pay for employees within the budget of Allen County (See Attached Sheet)

TITLE APPROP CLASSIFICATION

See Attached Sheet

WHEREAS: The Allen County Council desires to automatically set the annual salary of any new employee appointed to one of the positions listed on the attached spreadsheet after the effected date of this ordinance to 75% of the respective appointing elected official's annual salary.

WHEREAS: The respective appointing elected official may come before County Council via the Personnel Committee to request a different annual salary for their respective Chief Deputy if they so desire.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid the positions on the attached sheet are amended as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 16th DAY OF JANUARY, 2014.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

2014 Amended SALARY ORDINANCE FOR CERTAIN CHIEF DEPUTIES

OFFICE					Position #
CLERK OF THE COURTS				100-0101-412.	
13.02	CHIEF DEPUTY				03011
AUDITOR				100-0201-415.	
13.02	CHIEF DEPUTY	Split with Tax Sale Fee Fund # 716			03011
TREASURER				100-0301-415.	
13.29	CHIEF DEPUTY				03011
COUNTY ASSESSOR				100-0901-419.	
13.27	CHIEF DEPUTY				3011
WAYNE ASSESSOR				100-1601-419.	
13.81	CHIEF DEPUTY				03011
VOTER REGISTRATION				100-3501-414.	
13.11	CHIEF DEPUTY				03011
13.12	CHIEF DEPUTY				03011
RECORDER	(no budget/appropriation required)			245-0401-415.	
13.67	CHIEF DEPUTY				03011

CITY - NEW HAVEN

Police Department

Stephan M. Poiry, Chief of Police



815 Lincoln Hwy. E.
New Haven, IN 46774

260/ 748-7080
Fax 260/ 493-1726

January 8, 2014

Kevin Howell
2409 Ormsby Street
Fort Wayne, IN 46806

Tom Harris
7112 Signature Run
Fort Wayne, IN 46835

Darren Vogt
2030 Forest Glade
Fort Wayne, IN 46845

Larry Brown
517 Wyss Ridge Drive
Fort Wayne, IN 46819

William Brown
2430 Fox Chase Run
Fort Wayne, IN 46825

Robert Armstrong
1604 Rumsey Avenue
Fort Wayne, IN 46808

Roy Buskirk
11015 Coverdale
Fort Wayne, IN 46809

RE: City of New Haven
Consolidated Communications Partnership

Dear Members of Allen County Council:

As you know, the City of New Haven Police Department operates a three position 911 PSAP. Our communications center is in operation twenty-four hours (24) a day and serves police, fire, and ambulance dispatching for the City of New Haven. Our communications center also performs secondary 911 dispatching for the Consolidated Communications Partnership. In addition to 911 calls for citizens of New Haven, we also receive rollover calls from the unincorporated areas of Allen County and the City of Fort Wayne.

Due to unanticipated additional costs of network and licensing fees, the New Haven Police Department has adjusted the need for three consoles to two consoles for operation. After further deliberation, it was determined that we could continue to sustain efficient operations with only two consoles which would ultimately reduce our monthly fees now that network fees and licensing fees are not being covered by the CCP.

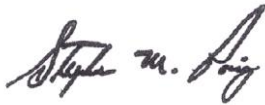
We have had three consoles for many years and have only utilized the third console when we experience natural emergencies, such as storms. The New Haven Police Department Dispatch Center will continue to operate efficiently and serve the public effectively.

Page Two
January 8, 2014

For these reasons, the City of New Haven would like to amend its request of funding from \$105,622.88 to \$75,873.84 for the cost of 911 equipment in front of the Allen County Council at its next meeting scheduled for January 16, 2014.

I look forward to meeting with you once again. If you have any questions prior to that meeting, please feel free to contact me at 748-7080.

Sincerely,

A handwritten signature in black ink that reads "Stephan M. Poiry". The signature is written in a cursive style with a large initial 'S'.

Stephan M. Poiry
Chief of Police
City of New Haven

cc: Mayor Terry McDonald